

**BOARD OF SELECTMEN
MINUTES OF MEETING
DECEMBER 4, 2014**

I. CALL TO ORDER BY CHAIRMAN

The December 4, 2014, Meeting of the Board of Selectmen was called to Order by Mrs. Steele, Chairman, at 7:00 P.M., held in the First Floor Conference Room.

A. ROLL CALL: Mrs. Mary T. Steele, Chairman; Mr. Bradford Bramwell, Vice-Chair; Mr. Timothy R. Giblin, Clerk; Mr. Robert W. Kimball, Jr.; and Mr. Robert S. Salvo, Sr., were present. Mr. Michael Yunits, Town Manager, was also present.

B. Pledge of Allegiance

II. WARRANTS AND MINUTES

- A. Approve bi-weekly payroll for the period ended November 22, 2014, Warrant #32, dated November 26, 2014, in the amount of \$1,370,252.99

MOTION was made by Mr. Giblin to Approve bi-weekly payroll for the period ended November 22, 2014, Warrant #32, dated November 26, 2014, in the amount of \$1,370,252.99. Second by Mr. Bramwell. Vote: Unanimous. MOTION CARRIES.

- B. Approve bills Warrant #33, dated November 26, 2014, in the amount of \$16,460.92

MOTION was made by Mr. Giblin to Approve bills Warrant #33, dated November 26, 2014, in the amount of \$16,460.92. Second by Mr. Bramwell. Vote: Unanimous. MOTION CARRIES.

- C. Approve bills Warrant #34, dated December 4, 2014, in the amount of \$1,596,544.20

MOTION was made by Mr. Giblin to Approve bills Warrant #34, dated December 4, 2014, in the amount of \$1,596,544.20. Second by Mr. Bramwell. Vote: Unanimous. MOTION CARRIES.

- D. Approve Minutes – September 4, 2014
September 4, 2014 Executive Session

MOTION was made by Mr. Giblin to Approve the Board of Selectmen Minutes of Meeting, dated September 4, 2014, as written. Second by Mr. Bramwell. Vote: Unanimous. MOTION CARRIES.

MOTION was made by Mr. Giblin to Approve the Board of Selectmen Minutes of Meeting of the Executive Session, dated September 4, 2014, as written. Second by Mr. Bramwell. Vote: Unanimous. MOTION CARRIES.

III. LICENSES AND PERMITS

1. 2015 License Renewals

MOTION was made by Mr. Bramwell to approve the CVAA; CVWM; RPAA; and RPWM as per the document entitled "2015 Renewals/New Licenses" (page one). Second by Mr. Kimball. Vote: Unanimous. MOTION CARRIES.

MOTION was made by Mr. Giblin to approve the CVAA; CVWM; RPAA; and RPWM as per the document entitled "2015 Renewals/New Licenses" (page two). Second by Mr. Kimball. Vote: Unanimous. MOTION CARRIES.

MOTION was made by Mr. Kimball to approve the CVAA; CVWM; RPAA; and RPWM as per the document entitled "2015 Renewals/New Licenses" (page three). Second by Mr. Bramwell. Vote: Unanimous. MOTION CARRIES.

MOTION was made by Mr. Salvo to approve the CVAA; CVWM; RPAA; and RPWM as per the document entitled "2015 Renewals/New Licenses" (page four). Second by Mr. Kimball. Vote: Unanimous. MOTION CARRIES

CV – Common Victualler (to serve food at tables)

MOTION was made by Mr. Salvo to approve the CV as per the document entitled "2015 Renewals/New Licenses" (page four). Second by Mr. Kimball. Vote: Unanimous. MOTION CARRIES.

MOTION was made by Mr. Bramwell to approve the CV as per the document entitled "2015 Renewals/New Licenses" (page five). Second by Mr. Kimball. Vote: Unanimous. MOTION CARRIES.

CLASS I – Agent's or Seller's License – For the Sale of New Motor Vehicles

CLASS II – Used Car Dealer's License – To Buy and Sell Second-Hand Motor Vehicles

CLASS III – Motor Vehicle Junk License

It was noted the owner of Goosebrook Garage & Recycling LLC was planning to be present this evening, however he was not present.

MOTION was made by Mr. Bramwell to approve the Class I, II, or III licenses with the exception of Goosebrook Garage & Recycling LLC d/b/a Goosebrook Garage, 36 Dean Street-Class II and exception of Goosebrook Garage & Recycling LLC d/b/a Goosebrook Garage, 36 Dean Street – Class III, (as listed on page five) of the document entitled "2015 Renewals/New Licenses ". Second by Mr. Kimball. Vote: Unanimous. MOTION CARRIES.

LIMOUSINE

MOTION was made by Mr. Giblin to approve the license for Bristol County Coach, Inc. for Limo – 6 Vehicles, 145R West Main Street. Second by Mr. Kimball. Vote: Unanimous. MOTION CARRIES.

LODGING HOUSE

CV – Common Victualler (to serve food at tables)

MOTION was made by Mr. Giblin to approve the license for Peter G. Berg, 8 Pine Street, for a Lodging House. Second by Mr. Kimball. Vote: Unanimous. MOTION CARRIES.

MOTION was made by Mr. Giblin to approve the license for The North Cottage Program, Inc., 69 East Main Street. Second by Mr. Kimball. Vote: Unanimous. MOTION CARRIES.

Mr. Kimball asked Mr. Yunits to have Building Inspector look into these lodging houses.

Mr. Yunits indicated the Fire Department and Building Inspector are currently researching this and Wheaton College is also involved regarding meeting code, etc.

Mr. Giblin believed in years past, some infractions were happening with the lodging houses.

2. Requests for 2:00 A.M. closing for New Year's Eve Celebration:

- . Alberto's, 241 Mansfield Avenue
- . City Oasis Incorporated, 50 Pleasant Street
- . Fillmore-Nason Post 8049, V.F.W. of USA, 38 Summer Street
- . Trinity Bar & Grill, 184 West Main Street

MOTION was made by Mr. Bramwell to Approve Requests for 2:00 A.M. closing for New Year's Eve Celebration as noted above. Second by Mr. Kimball. Vote – Roll Call Vote: All Members voted In Favor of Motion (Mr. Salvo, Mr. Kimball, Mr. Giblin, Mr. Bramwell, and Mrs. Steele). MOTION CARRIES.

IV. ANNOUNCEMENTS

Employment Opportunity: Full-time and part-time Public Safety Dispatchers. Hours of operation: 24/7/365; FY15 Rate: As per SENA B Contract. Applicants must submit a cover letter, resume, employment application, copies of certifications, and five references to the Norton Police Department, 82 East Main Street, Norton, MA 02766, on or before 4:00 P.M. on Monday, December 15, 2014.

.....

Norton Police Senior Citizen Breakfast to be held December 8 from 7:30 A.M. to 10:30 A.M.

V. BUSINESS

A. NEW BUSINESS

1. Request of Jennifer E. Dacey, Superintendent, Bristol County Mosquito Control Project, to sign the SRB form indicating the Town of Norton's support for the FY16 Mosquito Control Budget

Mr. Yunits said the amount is \$61,568.00.

MOTION was made by Mr. Kimball to Authorize Michael D. Yunits, Town Manager, to sign Form SRB-3 Declaration of Support of Mosquito Funding for FY16, the preliminary Mosquito Control Budget proposed and this municipality's estimated proportionate share thereof, expressed both as a percentage and as a dollar amount as provided to this municipality in compliance with the State Reclamation and Mosquito Control Board Budget Notification and Compliance Certification Policy. Second by Mr. Giblin. Vote: Unanimous. MOTION CARRIES.

2. Set Spring Annual Town Meeting

It was noted the date of Monday, May 11, would be fine with Moderator, Town Clerk and Superintendent of Schools. If date is set, then the Warrant would open immediately and close on February 6, 2015.

Motion was made by Mr. Kimball to set Spring Annual Town Meeting to be held on Monday, May 11, 2015, and follow guidelines as Town Manager recommends, and will be held at Norton High School at 7 P.M., and to open Warrant this evening. Second by Mr. Giblin. Vote: Unanimous. MOTION CARRIES.

3. Christmas and New Year's Holiday Hours of Operation

Mr. Yunits asked if Board would be in support of Town Hall not opening on Friday (day after the Christmas holiday), if employees would use their own personal time? Discussion ensued.

Mr. Kimball noted Wednesday night is Christmas Eve.

Mr. Giblin said he would be concerned with individual license holders; and asked what is normal time slot to be open on Christmas Eve?

Mr. Yunits responded usually Town Hall is open until 1 or 1:30 P.M. on Christmas Eve.

Mr. Yunits said he will check with employees to see if they are interested in doing this; if not, the Town Hall will be open, and if employees wish to use personal vacation time they can do so for the Friday after Christmas.

B. OLD BUSINESS

C. TOWN MANAGER'S REPORT

. ALI Closure

Mr. Yunits explained he met with DEP concerning the Town landfill and also spoke to a contact regarding Attleboro Landfill. DEP has been pushing to have this done for sometime. Absolute

minimal grades to cap landfill. There will be a meeting regarding this on Monday, December 15 at J.C. Solmonese School. There is a copy of closure plan in Selectmen's Office and one in the Town Clerk's Office, as well as one in Norton Library. Envirocycle LLC has developed plan.

Mr. Kimball said he would recommend to keep amount of volume down and hopefully done faster and someone there to check on materials, and reclamation of Union Road is very important. Some type of a bond should be in place, just in case there is a problem. Something needs to be done at this location, but important to watch what is being done and be kept informed.

Mr. Bramwell noted all trucks are planning to travel through Norton, with a limited number of trips per day. Also important to keep trucks out of area when students are being picked up at school by school buses, etc.

Mr. Kimball said the Board and Town need to be certain of travel routes of trucks. It is also very important to know where material is coming from. Discussion ensued.

Mr. Yunits referenced the Town's landfill; the backside of cap has slid off so he was alerted to it by the Citizens Energy engineer and the Town notified DEP. It will cost money and the Town's engineer was out at site today. The hope is the material slid and not the actual cap. Proposal will be on how to remedy the situation, and may be a need to appropriate some money at Spring Town Meeting. Solar panels were referenced and an access road to be constructed for solar panels. Mr. Yunits stated he will keep the Board of Selectmen apprised of what is happening.

. Town Hall Building Issues

Mr. Yunits noted it was raining on various parts inside Town Hall and roofing company will look at roof. The air conditioning unit is 30 years old and an air conditioning person was in with a mechanical engineer. That unit should be retired and will need three to four smaller units which will also involve some duct work.

Mr. Kimball spoke of the energy savings in doing it right the first time instead of at separate times. He also noted the air quality has been a problem in the past.

D. APPOINTMENTS/RESIGNATIONS

1. Reappointment of Albert Watson to the Cemetery Commission

MOTION was made by Mr. Kimball to reappoint Albert Watson to the Cemetery Commission. Second by Mr. Giblin. Vote: Unanimous. MOTION CARRIES.

VI. SELECTMEN'S REPORT AND MAIL

Mr. Kimball indicated the Town Common Revitalization Committee had its first meeting on December 1st. This Committee is comprised of five members. One of the members, Marcus Dennett, wanted to sprinkler Town Common and plant grass, and also was discussed was putting up a "Welcome to Norton" sign. He also spoke of putting in a plan to show plumbing under ground, and there are some grants available that can be looked into. Volunteer labor and donations are appreciated.

Mr. Kimball said the Board of Selectmen needs to make a couple of decisions whether to rebuild the gazebo; purchasing molds for fence rail is being looked into and need to get same type of railings per Historical Society. Refabrication of railings and molds to be made could cost close to \$100,000. They have also discussed the electrical issues. He noted also poles inside Town Common have an antiquated design. Also discussed was replacing of sidewalks and to possibly add another flagpole. They also need to look into handicap accessibility and looking for ways to finance it. Cable Access may take a camera to show residents how it looks today and hopefully it can be shown what has been done (a comparison) by Spring 2015. Any people looking to volunteer or help can attend their next meeting if interested.

.....

Goosebrook Garage (continued discussion from earlier in Minutes of Meeting):

Mr. Gilchrist was now present.

Goosebrook Garage was referenced. Mr. Gilchrist stated it was being cleaned up and color photos of site/area were distributed to Board. There are about 500 tires left and 50-60 vehicles currently on the property. There is about two more years of work to get site where he wants it to be.

Mr. Salvo asked if gates are open can the Board members visit to visit site?

Mr. Gilchrist responded, yes, they are welcome to visit site.

Mr. Giblin said it was his personal opinion that Mr. Gilchrist is determined to get this project complete; there is activity happening and there is progress being made. The Board may want him to come in for an update in six months.

Mr. Kimball stated he appreciated the effort being taken with this cleanup.

MOTION was made by Mr. Kimball to approve Goosebrook Garage for a Class II and Class III License. Second by Mr. Giblin. Vote: Unanimous. MOTION CARRIES.

.....
Condolences were extended to the family of Mrs. Rogers who resided on South Worcester Street. Mrs. Rogers has a wonderful family and was very active with St. Mary's and was a joy to converse with.

VII. NEXT MEETING'S AGENDA

It was noted it appeared the Board's last scheduled meeting for 2014 will be December 18. If there are any calls regarding licenses/New Year's Eve extended hours, business owners need to be made of the Board's schedule.

Mrs. Steele referenced licenses and asked Mr. Yunits to ask Carol, Office Administrator, to provide Board a copy of what is accompanying the license to see what it actually says, as the Board may possibly want to make changes.

.....
Mr. Giblin indicated he needed to attend a Bristol County meeting next week and he may be late to Board of Selectmen meeting.

VIII. EXECUTIVE SESSION

IX. ADJOURNMENT

MOTION was made by Mr. Kimball to Adjourn at 8:08 P.M. Second by Mr. Giblin. Vote: Unanimous. MOTION CARRIES.

Respectfully Submitted by:

Janet A. Sweeney
Board of Selectmen – Recording Secretary

Documents Distributed/Reviewed at December 4, 2014, Board of Selectmen Meeting

. Draft Board of Selectmen Minutes of Meeting: September 4, 2014 and September 4, 2014 Executive Session

. 2015 License Renewals

. Requests for 2:00 A.M. closing for New Year's Eve Celebration from: Alberto's, 241 Mansfield Avenue; City Oasis Incorporated, 50 Pleasant Street; Fillmore-Nason Post 8049, V.F.W. of USA, 38 Summer Street; Trinity Bar & Grill, 184 West Main Street

. Request of Jennifer E. Dacey, Superintendent, Bristol County Mosquito Control Project, to sign the SRB form indicating the Town of Norton's support for the FY16 Mosquito Control Budget

BOARD OF SELECTMEN

MINUTES OF MEETING OF

DECEMBER 4, 2014

MARY T. STEELE, CHAIRMAN

BRADFORD K. BRAMWELL, VICE-CHAIR

TIMOTHY R. GIBLIN, CLERK

ROBERT W. KIMBALL, JR.

ROBERT S. SALVO, SR.

Dated: _____