

**BOARD OF SELECTMEN
MINUTES OF MEETING
OCTOBER 9, 2014**

I. CALL TO ORDER BY CHAIRMAN

The October 9, 2014, Meeting of the Board of Selectmen was called to Order by Mrs. Steele, Chairman, at 6:15 P.M., held in the First Floor Conference Room.

- A. ROLL CALL: Mrs. Mary T. Steele, Chairman; Mr. Bradford Bramwell, Vice-Chair; Mr. Timothy R. Giblin, Clerk; and Mr. Robert W. Kimball, Jr., and Mr. Robert S. Salvo, Sr., were present. Mr. Michael Yunits, Town Manager, was also present.

B. Pledge of Allegiance

Executive Session:

6:15 P.M. – DECLARATION BY THE CHAIRMAN: I declare, under General Laws Chapter 30A, Section 21A (a)(3), that the purpose of the executive session will be to discuss strategy with respect to Collective Bargaining with IAFF Local 2678, because discussion of the strategy in open session could compromise the purpose of the executive session.

MOTION BY MEMBER, Mr. Kimball: I move that the Board go into executive session under G.L. Chapter 30A, Section 21A (a) (3), for the purposes and reasons declared by the Chairman.

DECLARATION BY THE CHAIRMAN: I declare, under General Laws Chapter 30A, Section 21 (a)(3), that the purpose of the executive session will be to discuss strategy with respect to Litigation Re: Demers Registration Case, because discussion of the strategy in open session could compromise the purpose of the executive session.

MOTION BY MEMBER, Mr. Kimball: I move that the Board go into executive session under G.L. Chapter 30A, Section 21A (a)(3), for the purposes and reasons declared by the Chairman.

The Board will adjourn and return to open session at the conclusion of the executive session.

II. WARRANTS AND MINUTES

- A. Approve bills Warrant #22, dated October 9, 2014, in the amount of \$412,208.08

MOTION was made by Mr. Kimball to Approve bills Warrant #22, dated October 9, 2014, in the amount of \$412,208.08. Second by Mr. Giblin. Vote: Unanimous. MOTION CARRIES.

- B. Approve Minutes –

There were no Minutes of Meeting reviewed/approved.

III. LICENSES AND PERMITS

1. Application of Edward Brault for the Veterans' Day Parade Permit, to be held Tuesday, November 11, 2014, 10:00 A.M. – Approximately 11:00 – 11:15 A.M.

MOTION was made by Mr. Kimball to approve Application of Edward Brault for the Veterans' Day Parade Permit, to be held Tuesday, November 11, 2014, 10:00 A.M. – Approximately 11:00 – 11:15 A.M., and to waive all application fees. Second by Mr. Giblin. Vote: Unanimous. MOTION CARRIES.

2. Request of Kevin Barner, CFO, Roche Bros. Supermarkets, for change of Sunday sale hours on its Retail Package Goods Store License to expose, Keep for Sale, and to Sell Wines and Malt Beverages Not To Be Drunk on The Premises at 175 Mansfield Avenue, Norton, MA 02766, from 12:00 Noon – 11:00 P.M., to 10:00 A.M. – 11:00 P.M.

Mr. Kimball said it appeared this was part of the new law.

Mr. Yunits said the State did indicate the business should notify the towns/cities, but do not need their approval.

Mr. Kimball said he will approve this, but it is not necessary for the Board of Selectmen to take time to review this, etc. where it is State-mandated.

Mr. Bramwell was of the opinion that businesses should not ask for the Board of Selectmen's permission, but they should notify the Board for the change in license hours, etc.

The Board of Selectmen discussed it being State-mandated, therefore, there is no need to notify the Town/Board of Selectmen.

Mr. Yunits will send them a letter thanking them for the notification.

MOTION was made by Mr. Kimball to approve request of Roche Bros. for Sunday sale hours to resume at 10 A.M. Second by Mr. Giblin. Vote: Unanimous. MOTION CARRIES.

IV. ANNOUNCEMENTS

Town Offices will be closed October 13 in observance of Columbus Day.

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October 26 is the Annual Halloween Parade beginning at 12 noon on Route 123, starting from the Attleboro/Norton line.

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Town of Norton is seeking a Highway Department Equipment Operator and or driver/laborer. List of qualifications is at the DPW (Dept. of Public Works) Building, and interested parties should apply no later than October 30, 2014 at 3:30 P.M.

Flu clinics are being held from 4-6 P.M. on Wednesday, October 15 and Thursday, October 30, and Monday, November 17 at the Yelle School.

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St. Mary's Christmas Bazaar will be held from 9 A.M. to 12 noon on Sunday, November 9, 2014.

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Carol Hersey Stepanek's husband, Phil, who was a lifelong resident of Norton (Power Street, Barrowsville), passed away recently. He was employed at Texas instruments for a number of years, and was on the Town's School Building Committee. He was also an accomplished fly fisherman. In 2009, Phil decided to do a painting of the old Power Street Bridge the way he remembered it and his wish was to donate the painting, dedicated to his wife, Carol, and when Carol passes he wanted it to go to Town of Norton. However, Carol wished to donate it now instead of later. This painting was displayed to the Board and was a very vibrant Fall scene. First priority is to see if Norton Library would hang this picture and will reach out to library board of directors, and if no interest by library, to donate it to the Town Hall for hanging. It is important Phil's talent is recognized as well as Carol's donation to the Town of Norton.

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Mr. Kimball referenced the Gold Star Committee in conjunction with Norton VFW will plan an Octoberfest-type event with food, beer, drink, and music. This is to raise funds for Norton VFW for additional funds for veterans. Many veterans are returning from overseas and running into issues and desire is to raise as much money as possible to give to veterans agent as needed. This event is being planned for Saturday, November 8 from 3 to 8 P.M. There will be a \$20 cover charge and includes all beer and food, and tickets will be available in Board of Selectmen's office.

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There was an anonymous donation received in the amount of \$5,000 to create a "Welcome to Norton" sign for the Town Common. The Board probably needs to work with the Historical Society regarding this and recommended to suggest to Historical Society a lit sign in a certain location. Also, the Town Common Committee should be involved. Mr. Kimball will work with various committees to get this accomplished. If any money is remaining, he encouraged work to be done on Town Common.

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Monday, October 20, is the date of Town Meeting which will be held at 7 P.M. and there are 21 Articles on the Warrant currently.

Mr. Kimball referenced watershed plan/funding which was brought before Finance Committee this week. He referenced infestation on water bodies and noted Finance Committee voted in favor to support this Article.

1. 7:05 P.M. – Ray Cord, Norton Emergency Management Agency Deputy Director re: Update

Mr. Cord noted October is “Cyber Security Month”. He noted that 30 members are active on their roster.

Mass Alert was also discussed where this system knows where the where “you” are but not who “you” are. If the State issues an alert, it will ping the person’s phone and they will receive alert.

“Community Emergency Response Team” brochure was discussed. This trains residents how to take care of themselves and their neighbors in an emergency; a preparedness for various disasters. Training sessions to take place in the future (one in Fall and possibly one in Spring depending on demand).

Shelters were also discussed and this planning is ongoing and being solidified; it is not overnight sheltering. If overnight sheltering was needed, the Town would probably need to go regional. Discussion ensued. Housing Authority was thanked for obtaining funding for generator.

Mrs. Steele said it was beneficial to have Mr. Cord in to update the Board/the residents, and thought it would be a benefit to have Mr. Cord come in every month or as often as he wanted to come in to provide updates, where nature is getting stranger and with all else going on in the world.

Mr. Cord communicated the Housing Authority is having a seminar on October 20, with the Police Department, Charlene Fisk from Communications, and himself to provide a short presentation on what their specific specialties are. They did receive grant money and they want to spend it wisely. Also, the Walgreen’s store manager will be attending this meeting and involved with this type of emergency response.

3. Appointment of Full-Time Principal Account Clerk in the Tax Collector/Treasurer's Office
Mr. Yunits said they have had a number of applications and interviewed seven candidates. It was noted this opening was due to a promotion of a staff person. They selected Ms. Joanne D'Onofrio, who resides in Norton and is currently a teller at North Easton Savings Bank. She was also an Office Manager for a small business in Norton previous to working at the bank. Ms. D'Onofrio could not be present this evening as she is working at her current job. She will be available to work Thursday evenings at the Municipal Center and is leaving the bank.

MOTION was made by Mr. Kimball to appoint Joanne D'Onofrio as Full-Time Account Clerk in the Tax Collector/Treasurer's Office, with an effective start date of October 17, 2014. Second by Mr. Giblin. Vote: Unanimous. MOTION CARRIES.

C. OLD BUSINESS

1. Review and/or vote October 20, 2014 Fall Annual Town Meeting Warrant Articles

The following Articles were discussed and/or voted on:

Article 2 – Collective Bargaining Agreement. Finance Committee has voted on these and the total cost of three unions was approximately \$35,318.

MOTION was made by Mr. Kimball to support Article 2. Second by Mr. Giblin. Vote: Unanimous. MOTION CARRIES.

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Article 4 - Sum of Money to Supplement the FY 15 Operating Budget appropriated under Article 17 of the May 12, 2014 Annual Town Meeting and Mr. Yunits further explained. It was noted Finance Committee voted to recommend this Article.

MOTION was made by Mr. Kimball to support Article 4. Second by Mr. Bramwell. Vote: Unanimous. MOTION CARRIES.

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Article 5 - Mr. Yunits said he did not think there will be a need for this Article, but will plan to leave it on just in case.

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Article 6 – Finance Committee is holding off on this Article and no action was taken by them.

No position was taken by Board of Selectmen.

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Article 10 - It was noted this Article is being removed.

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Article 15 - Watershed Plan

Mr. Kimball asked Mr. Yunits if he could make some color copies for the Board of Selectmen. The weeds are very bad. Finance Committee voted to support this.

Mr. Yunits said the Town Meeting needs to know this commitment is for years to come/for the future.

Mr. Kimball said he would like to take it a couple of steps further; he would recommend \$20,000-\$25,000 into a Conservation Account.

Mr. Kimball said if the Board of Selectmen agrees to support this Article this evening, he would like to ask Mr. Yunits to send letters to state reps and senator to ask where this money is for this specific area; grant money in future would be applied to this, and if they can get State to step up, they promised Town \$500,000, and another \$700,000 for repairs on Norton dam. Important to ask them in letter what status of funds are.

Mr. Kimball explained they will need a 2/3 vote at Town Meeting. Discussion ensued.

Mrs. Steele suggested the Town's Water Bodies Committee come in often to provide the Board of Selectmen status updates.

Mr. Giblin believed it was important to see visuals at Town Meeting, and to show how bad the water bodies are with these weeds overtaking these water bodies.

Feeney Island was discussed. It was discussed there was a possible new purchase and sale agreement in place and Higher Nature purchase has fallen apart. An anonymous donor is buying property and turning over to Land Preservation Society.

MOTION was made by Mr. Kimball to support Article 15. Second by Mr. Giblin. Vote: Unanimous. MOTION CARRIES.

Article 18 – Town’s Personnel Bylaws

Mr. Yunits discussed this Article.

MOTION was made by Mr. Kimball to support Article 18. Second by Mr. Giblin. Vote: Unanimous. MOTION CARRIES.

Article 21 - Stabilization Fund

MOTION was made by Mr. Kimball to support Article 21. Second by Mr. Giblin. Vote: Unanimous. MOTION CARRIES.

D. TOWN MANAGER’S REPORT

. Fairlee Lane

Mr. Yunits said this was from the Board’s last meeting; the Deputy Chief and he went out to Fairlee Lane regarding safety concerns and it does appear they need more poles in that area.

Mr. Kimball said someone must have issued a building permit. Road should be developed and questioned why developer received building permits. New homes were built and road is not right and has the issue with poles. This was not a subdivision, so Planning Board would probably not be involved, but zoning enforcement officer/building inspector should know before straightened out and fixed. This was allowing new construction on a private way that was noncompliant.

. Union Road

Mr. Yunits said they expect to start this work on October 20.

. Yard Waste Collection

Mr. Yunits said due to the fact they are leasing out landfill, the Town is in process for solar facility and there will be appropriate signage erected. There is discussion of possibly having the leaf drop-off at the location on Hill Street.

Mr. Yunits stated the water flushing continues and he noted the various streets in which this is occurring.

V. SELECTMEN'S REPORT AND MAIL

Mr. Kimball referenced a letter received from an attorney regarding an alleged illegal boarding house in Town. The Town believes it is illegal. Mr. Kimball said if he owns his own house and rents it out to four people, it is allowed under bylaws. This is the zoning enforcement officer/building inspector's expertise. He said he was concerned about people renting out facilities/rooms are in compliance in case something tragic/safety occurs on property, etc. Mr. Kimball said they spoke a few years ago about getting some info on rooming/boarding houses and they need to let Building Inspector know there is still a concern about these and they just want to ensure these residences are in compliance. Mr. Kimball stated they need to find out what details are and have Building Inspector follow through. Discussion ensued on bylaws, etc.

VI. NEXT MEETING'S AGENDA

VII. EXECUTIVE SESSION

Executive Session started at 6:15 P.M.

VIII. ADJOURNMENT

MOTION was made by Mr. Kimball to Adjourn at 8:25 P.M. Second by Mr. Giblin. Vote: Unanimous. MOTION CARRIES.

Respectfully Submitted by:

Janet A. Sweeney
Board of Selectmen – Recording Secretary

BOARD OF SELECTMEN

MINUTES OF MEETING

OCTOB ER 9, 2014

MARY T. STEELE, CHAIRMAN

BRADFORD K. BRAMWELL, VICE-CHAIR

TIMOTHY R. GIBLIN, CLERK

ROBERT W. KIMBALL, JR.

ROBERT S. SALVO, SR.

Dated: _____

Documents Distributed/Reviewed at October 9, 2014, Board of Selectmen Meeting

. Request for Parade/Motorcade Permit – Applicant: Edward J. Brault, Purpose: Veterans Day Parade – November 11, 2014

. Norton, MA - Emergency Management Agency Information Packet

. Letter from Roche Bros., Kevin Barner, CFO, dated October 3, 2014, addressed to Liquor License Coordinator, Town of Norton, Re: Roche Bros. – 175 Mansfield Avenue – License No. 090800029-Change of Sunday Sale Hours (liquor sales)

Town of Norton Warrant For The Annual Town Meeting – October 20, 2014