

**DRAFT
BOARD OF SELECTMEN
MINUTES OF MEETING
JUNE 5, 2014**

I. CALL TO ORDER BY CHAIRMAN

The June 5, 2014, Meeting of the Board of Selectmen was called to Order by Mrs. Steele, Chairman, at 7:00 p.m., held in the First Floor Selectmen's Conference Room.

A. ROLL CALL: Mrs. Mary T. Steele, Chairman; Mr. Bramwell, Vice-Chair; Mr. Timothy R. Giblin, Clerk; Mr. Robert W. Kimball, Jr.; and Mr. Robert S. Salvo, Sr. were present. Mr. Michael Yunits, Town Manager, was also present.

B. Pledge of Allegiance

II. WARRANTS AND MINUTES

A. Approve bills Warrant #73, dated June 5, 2014, in the amount of \$1,261,938.27

MOTION was made by Mr. Giblin to Approve bills Warrant #73, dated June 5, 2014, in the amount of \$1,261,938.27. Second by Mr. Bramwell. Vote: Unanimous. MOTION CARRIES.

B. Approve Minutes –

There were no Minutes reviewed/approved.

III. LICENSES AND PERMITS

IV. ANNOUNCEMENTS

Blood Drive to be held at Sturdy Memorial Hospital, Attleboro, on Thursday, June 12, 2014 from 9:00 A.M. to 4:00 P.M.

.....

Employment opportunity for Town of Norton for a part-time coordinator for Parks and Recreation at \$15.00 per hour (approximately 480 hours per year).

.....

Employment opportunity for Town of Norton for a full-time administrative secretary in Board of Health (\$14.70 - \$19.77 per hour).

V. NEW BUSINESS

A. NEW BUSINESS

1. Wheaton College President Ronald A. Crutcher Re: Introduction to the college's new President Dennis Hanno

Dr. Crutcher said Mr. Hanno was the provost to Babson College and moves to Norton on July 15. Mr. Hanno was introduced to the Board.

Mr. Hanno thanked the Board for this opportunity. He stated he has 30 years experience in higher education, with most of his career at U-Mass Amherst. He resides on campus at Babson College as well, and stated he is affected by all the same things that the community is affected by. He said he is a business person by background, accompanied by a financial/accounting background.

Dr. Crutcher noted there were 800 Middle School students from Norton, Foxboro, and Mansfield at Wheaton College for the Science Expo. In three weeks the Expo at Wheaton College will start for intellectually curious student ages 9-17, and other colleges involved with this will be Yale and Wellesley College. There will be three separate sessions with students attending from different states and countries.

Mr. Kimball said the Town and college rapport has greatly improved he credits Dr. Crutcher for bringing that to the Town, and hoped Mr. Hanno can continue on that same path. He communicated to Mr. Hanno that this Board of Selectmen is here to help, so feel free to let them know. Mr. Kimball wished Dr. Crutcher well on his retirement.

Mr. Bramwell agreed the relationship between the Town and Wheaton College has improved. He also noted, many people don't know what is available at Wheaton College and there is a lot available. Mr. Bramwell encouraged continued Wheaton College involvement in Town events, and suggested even if Wheaton wanted to be involved for the Annual Halloween Parade in Town, possibly they could have their mascot in parade, and even have a musical quartet that could play a jazz song.

Mrs. Steele said the STEM field trip for students today was fantastic and this thanked them for reaching out to these students. She stated Dr. Crutcher has added a lot to the Town and schools and believed he felt comfortable coming to the Board of Selectmen, and hoped Mr. Hanno will feel the same way too.

Mr. Giblin agreed that Wheaton College offers a lot, including tutoring, etc. He thanked Dr. Crutcher for his work at Wheaton College as well as to this Town, and congratulated Mr. Hanno.

2. Award bid for Equipment Leasing Quotation – Copier Equipment for a two-year period commencing July 1, 2014

Mr. Yunits said lowest bidder was \$3,780.00.

Mr. Kimball asked Town Manager for the future to work with other Town departments to possibly work out a better deal for this.

MOTION was made by Mr. Kimball to Award bid for Equipment Leasing Quotation – Copier Equipment for a two-year period commencing July 1, 2014, to Innovex. Second by Mr. Giblin. Vote: Unanimous. MOTION CARRIES.

3. Award bid for Janitorial Services for a two-year period commencing July 1, 2014

Apple Corps was the lowest bidder.

MOTION was made by Mr. Giblin to Award bid for Janitorial Services for a two-year period commencing July 1, 2014, to June 30, 2016 (for Town Hall and Police Station) to Apple Corps. Second by Mr. Bramwell. Vote: Unanimous. MOTION CARRIES.

4. Board of Selectmen Meetings – Summer Schedule

Future meetings to be held on June 12, June 19, June 26, July 10, July 24, August 7, and August 21, 2014.

B. OLD BUSINESS

1. Mark Sweeney, Jay Creeden, and Chris Barrows, Founder's Day Committee members Re: Update and request to hang banner across Route 123 in front of Town Hall/Fire Station

Mr. Sweeney was accompanied by Mr. Chris Barrows, members of the Founder's Day Committee. Founder's Day to be held on June 21 from 5 to 9 p.m. There will be a lot of activities including, but not limited to, three different bands, food vendors, hot air balloon, golf ball drop with Fire Department. Substantial donations have been made by Horizon Beverage, Roche Bros., North Easton Savings Bank, Norton Police, and Bramwell Realty. To make a donation you can contact Sheri Cohen at sljmcohen@comcast.net.

Mr. Sweeney said the other item they have is they need verbal permission from Board of Selectmen to hang a banner by Town Hall.

Mr. Kimball said there should be no problem with that and usually an insurance certificate is necessary, but Founder's Day falls under Town of Norton.

MOTION was made by Mr. Giblin to allow Founder's Day Committee to hang banner on Route 123. Second by Mr. Kimball. Vote: Unanimous. MOTION CARRIES.

Parking for Founder's Day was discussed. It was noted no off-site parking is needed yet.

Mr. Salvo suggested Mr. Yunits ask Highway Department if their electronic sign can be utilized to advertise Founder's Day.

Mr. Kimball spoke of Master Sgt. Trent Memorial fundraiser at Founder's Day (golf ball drop) to keep upkeep and preservation of Memorial. If anyone is interested in this fundraiser, sheets are available at Town Clerk's office as well as Tom's Barber Shop. This money raised will be going toward Founder's Day and the Memorial. Mr. Kimball thanked Horizon Beverage, North Easton Savings Bank, and Roche Bros. for what they do for this community. Mr. Kimball also thanked Mr. Sweeney, Mr. Barrows, and other members of the Founder's Day Committee.

Mrs. Steele thanked the Founder's Day Committee and Recreation Department. She said Barrows Insurance is continually donating to Town and they are always supportive and go above and beyond.

2. Adrienne Stickney, Chair and Meg Decarvalho, Co-Chair, Re: Norton Town Cleanup 2015

Ms. Stickney said she has been a resident since 2010 and she said she contacted the Town Hall with a desire to start up the Town Cleanup Day again and make it a sustainable annual Norton cleanup day.

Discussed was an e-board with the right mix of members in town and school commissions. She discussed the program "Keep America Beautiful" which takes about six to nine months to go through affiliation process. The other option would be the Great American Cleanup, which she described. The alternative would be Norton Cleanup Day.

Mr. Kimball said by keeping it local, they use town employees; town vehicles; town gasoline; and equipment. The Town has the ability to do what is needed, and it is important to keep schools involved, as well as Wheaton College. In past, Wheaton College was out of school for the summer (or getting ready to leave the college). He believed holding this event at the end of April is the best timeframe. The major workforce will be the school system.

It was noted "Keep America Beautiful" has grant opportunities. Committee now has \$700 left over from last Cleanup. It was discussed that the Town was probably not ready for the "Keep America Beautiful" program at this time.

Mr. Bramwell said he would like to establish the e-Board and then look into the "Keep America Beautiful".

Mr. Kimball said keeping this under Town's umbrella will be more inexpensive. He also suggested to have two different bags for collection (one for trash and one for recycle). Mr. Kimball also suggested to collect redeemable bottles separately for "seed-money" for the following year. Also, if there is scrap metal found, that can be separated also, and can generate money.

Mr. Salvo said he will donate his truck and himself for the day.

3. Reaward #43 - under the SERSG DPW Supplies IFB, for a twelve-month period commencing 7/1/14

Mr. Yunits explained the Board voted previously on this, however, the issue was the words "regular gasoline" had erroneously been typed but it should be "mid-grade gasoline".

MOTION was made by Mr. Kimball to Reaward #43 – under the SERSG DPW Supplies IFB, for a twelve-month period commencing 7/1/14 to accept mid grade gasoline from Dennis K. Burke at \$3.3671 per gallon. Second by Mr. Giblin. Vote: Unanimous. MOTION CARRIES.

C. TOWN MANAGER'S REPORT

Mr. Yunits said he was aware the Board attended last week's meeting regarding construction on Route 123. Engineer is reaching out to the State for a site visit and Mr. Yunits was uncertain who was opposed to it as he wasn't able to attend that meeting. In his opinion, it is dangerous in that area and no where safe to cross street and very dangerous not having two sidewalks in that area. It will be interesting to walk it with State officials; it is dangerous, especially when dark.

Mr. Kimball spoke of a possible double sidewalk up to road hump/bike path.

Mr. Bramwell said there should be at least two sidewalks and pedestrian crossing lights at North and South Washington Streets, but may make sense to put at bicycle path.

.....

Mr. Yunits said the Town Hall lost power recently due to squirrel issue. There is an emergency generator now tied into building, and there will be a new stack to be put out of building.

.....

Mr. Yunits said next Monday on June 9, a meeting will be held regarding Union Road flooding. A needed culvert in road was discussed; there is no culvert there currently, but there was one in the past.

Mr. Salvo said it is important to just get it done and work out details later.

.....

Mr. Yunits referenced a Housing Authority issue. An engineer will conduct some design work and work out a plan.

.....

Mr. Yunits said a Country Club Way resident contacted him with a water problem. There is money (about \$12,000) in bond per Town Planner, Charles Gabriel, and can try to remedy this issue. get street fixed.

Mr. Salvo recommended for future developers that build in this Town, a bylaw needs to be created, if there is not one already in place, for any developer that has been negligent.

Mrs. Steele responded she believed developers can obtain another permit to build even if there have been complaints/issues.

.....

Mr. Yunits said the other night, Ms. Carlino (Conservation Agent), Grant King from SRPEDD, and he met with the Zoning Board regarding 40B's and will meet again in July. Mr. King will come back with rules and regs for 40B's so the Town can possibly put some regulations in place.

.....

Mr. Yunits said he learned that Flint Farm of Mansfield has been doing the hay work at Daggett-Crandall.

Mr. Salvo indicated he spoke to them (Flint Farm) today and was told it should not be cut any longer.

.....

Mr. Yunits said a public hearing to be held on June 19 at 7 p.m. for reconstruction of Plain Street bridge.

It was noted once this project begins, Plain Street bridge will be closed for 12 to 15 months.

.....

Mr. Yunits stated things seem to be getting bogged down on Erikson and Reilly property deals. Hopefully a purchase and sale agreement will be signed soon. Mr. Yunits respectfully requested Board of Selectmen vote to allow him to sign all documents for Erikson and Reilly properties.

MOTION was made by Mr. Kimball to allow/authorize Mr. Yunits, Town Manager, to sign all documents related to Erikson and Reilly property transactions. Second by Mr. Giblin. Vote: Unanimous. MOTION CARRIES.

VI. SELECTMEN'S REPORT AND MAIL

Mr. Giblin spoke of an Annual Flag Retirement ceremony by Pack 27 he recently attended and they did a wonderful job. This ceremony was also attended by quite a few veterans.

Mr. Giblin congratulated Joshua Cobb for recently becoming an Eagle Scout, and it was a wonderful ceremony. The Scouts do many excellent jobs locally and throughout the country. Joshua Cobb built a couple kiosks for people in boating areas.

.....

Mr. Bramwell discussed sewerage and said if there is any licensing outside of Town municipalities, important to be aware of restrictions, etc. He did not want Town to go too far and find out they have done something wrong and they want their money returned. He believed there were some restrictions on what sewerage they would accept. He is aware schools can tie into it and probably municipalities, however, he did not think anyone else allowed.

.....

Mr. Kimball stated he attended class night on Tuesday evening, and congratulated the Class of 2014! There were many scholarships and awards. He said the Gold Star Committee provided the Town's First Annual Master Sgt Gregory Trent scholarship. The veterans want to be part of that and VFW raised money and the yard sale helped. He thanked the members of VFW/veterans for their contribution.

Mr. Salvo spoke of the new solar crosswalk lights that are available; they are outstanding and provide excellent safety awareness.

.....

Mrs. Steele said tomorrow evening will be the Norton High School graduation and the Parent-Teacher Association sponsors an all night graduation party which takes place at YMCA. It starts at 11 p.m. and graduates cannot leave until the following morning at 5 or 6 a.m. This keeps children safe on graduation night. If anyone sees value in this party and would like to volunteer their time, they may contact her through the Selectmen's Office. She wished all the grads a fabulous graduation tomorrow evening.

.....

Mr. Salvo noted he many not be able to attend the Selectmen's Meeting next Thursday evening.

VII. NEXT MEETING'S AGENDA

1. 7:05 P.M. – Joint meeting with Board of Water/Sewer Commissioners Re:
 - . Update – Water/Sewer Department issues;
 - . Vote to nominate representative to the Tri-Town Sewer District
2. 7:30 P.M. – Petition of National Grid/Verizon Re: Pole locations on Strawstone Lane
3. 7:45 P.M. – Petition of National Grid/Verizon Re: Pole locations on Newbury Street

VIII. EXECUTIVE SESSION

IX. ADJOURNMENT

MOTION was made by Mr. Kimball to Adjourn at 8:30 P.M. Second by Mr. Giblin. Vote: Unanimous. MOTION CARRIES.

Respectfully Submitted by:

Janet Sweeney
Board of Selectmen – Recording Secretary

BOARD OF SELECTMEN

MINUTES OF MEETING OF

JUNE 5, 2014

MARY T. STEELE, CHAIRMAN

BRADFORD K. BRAMWELL, VICE-CHAIR

TIMOTHY R. GIBLIN, CLERK

ROBERT W. KIMBALL, JR.

ROBERT S. SALVO, SR.

Dated: _____

Documents Distributed/Reviewed at June 5, 2014, Board of Selectmen Meeting

Letter Dated June 2, 2014, addressed to Mr. Christian Zahner IV, Health Agent, from Norton Housing Authority, Andrea Downey, Executive Director, Re: Correspondence Dated May 2, 2014 – Woodland Meadows Septic System with a copy of said letter to Mr. Michael Yunits, Town Manager, and Mrs. Mary Steele, Chairman of Board of Selectmen

. Exhibit A – Copier Equipment Quotation Form

. Janitorial Services IFB 07/01/14 – 6/30/16 Norton Municipal Center And Police Station