

**BOARD OF SELECTMEN
MINUTES OF MEETING
JANUARY 9, 2014**

I. CALL TO ORDER BY CHAIRMAN

The January 9, 2014, Meeting of the Board of Selectmen was called to Order by Mr. Kimball, Chairman, at 7:00 p.m., held in the First Floor Selectmen's Conference Room.

A. ROLL CALL: Mr. Robert W. Kimball, Jr., Chairman; Mrs. Mary T. Steele, Vice-Chair; Mr. and Robert S. Salvo, Sr. were present. Mr. Bradford K. Bramwell, Clerk. Absent: Mr. Timothy R. Giblin. Mr. Michael Yunits, Town Manager, was present.

B. Pledge of Allegiance

II. WARRANTS AND MINUTES

A. Approve bi-weekly payroll for the period ended December 21, 2013, Warrant #38, dated December 26, 2013, in the amount of \$1,075,346.75

MOTION was made by Mr. Bramwell to Approve bi-weekly payroll for the period ended December 21, 2013, Warrant #38, dated December 26, 2013, in the amount of \$1,075,346.75. Second by Mr. Salvo. Vote: Unanimous. MOTION CARRIES.

- B. Approve bills Warrant #39, dated December 26, 2013, in the amount of \$13,307.58

MOTION was made by Mr. Bramwell to Approve bills Warrant #39, dated December 26, 2013, in the amount of \$13,307.58. Second by Mr. Salvo. Vote: Unanimous. MOTION CARRIES.

- C. Approve bills Warrant #40, dated January 2, 2014, in the amount of \$900,568.79

MOTION was made by Mr. Bramwell to Approve bills Warrant #40, dated January 2, 2014, in the amount of \$900,568.79. Second by Mr. Salvo. Vote: Unanimous. MOTION CARRIES.

- D. Approve bi-weekly payroll for the period ended January 4, 2014, Warrant #41, dated January 9, 2014, in the amount of \$1,018,960.31

MOTION was made by Mr. Bramwell to Approve bi-weekly payroll for the period ended January 4, 2014, Warrant #41, dated January 9, 2014, in the amount of \$1,018,960.31. Second by Mr. Salvo. Vote: Unanimous. MOTION CARRIES.

- E. Approve bills Warrant #42, dated January 9, 2014, in the amount of \$803,041.94

MOTION was made by Mr. Bramwell to Approve bills Warrant #42, dated January 9, 2014, in the amount of \$803,041.94. Second by Mr. Salvo. Vote: Unanimous. MOTION CARRIES.

- F. Approve Minutes – September 12, 2013
September 19, 2013

MOTION was made by Mrs. Steele to Approve the Board of Selectmen Minutes of Meeting, dated September 12, 2013, as written. Second by Mr. Bramwell. Vote: Unanimous. MOTION CARRIES.

MOTION was made by Mrs. Steele to Approve the Board of Selectmen Minutes of Meeting, dated September 19, 2013, as written. Second by Mr. Bramwell. Vote: Unanimous. MOTION CARRIES.

III. LICENSES AND PERMITS

- 1. Application of David Macedo, 5K Planning Committee, Material Management Supervisor, Wheaton College, for the John Mitchell Memorial 5K Road Race/Walk, to be held Sunday, April 27, 2014, 9:00 A.M. – 10:30 A.M.**

Mr. John Mitchell was a Wheaton College employee and lost his courageous battler with cancer about three years ago.

It was noted three police details were necessary.

MOTION was made by Mr. Bramwell to Approve Application of David Macedo, 5K Planning Committee, Material Management Supervisor, Wheaton College, for the John Mitchell Memorial 5K Road Race/Walk, to be held Sunday, April 27, 2014, 9:00 A.M. – 10:30 A.M., with provision that three police details to be present. Second by Mrs. Steele. Vote: Unanimous. MOTION CARRIES.

IV. ANNOUNCEMENTS

From Town Clerk: Annual Town Census mailings should be received shortly and returned to Town Clerk even if no changes are necessary.
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Dog licensing for 2014 must be completed by March 1st to avoid late fees, and licenses are available now. Residents are able to pay online with “Pay Bills Online” capability.
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Annual Town Election nomination papers are currently available at Town Clerk’s Office. Friday, March 7th is last day to obtain nomination papers. Additional info can be obtained on Town’s website: www.nortonma.org.
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Mr. Kimball wished to recognize the passing of Ken Leavitt who passed away suddenly between Christmas and New Year’s and wanted to extend condolences to his family.

V. BUSINESS

A. NEW BUSINESS

1. 7:10 P.M. – Jennifer Carlino, Conservation Director, Re: Confirmation from the Executive Office of Energy and Environmental Affairs that the following projects were to receive up to the noted dollar amounts in state Local Acquisitions for Natural Diversity (LAND) Grant Program assistance:
 - . Erikson Project - \$146,272
 - . Crane Farm Project - \$259,200

Ms. Carlino discussed "Land Grants" and displayed both enlarged checks on easels, which were the amounts of the land grants.

The two large land grants were in the amount of \$146,272.00 for Erikson Project; and \$259,200.00 for the Crane Farm Project.

Ms. Carlino referenced Crane Farm Project and said the Town's first canoe launch area for canoes and kayaks with a kiosk/parking area.

Erikson Project to combine with another 84 acres. Discussion ensued.

Ms. Carlino said if anyone wished to make a donation, please call her. She said she has received \$1.1 Million grants for Town thus far, including these two grants.

Mr. Salvo said Ms. Carlino does not get a lot of recognition in this Town and stated he was proud of what she and her Commission has accomplished. Discussion ensued.

Mr. Kimball said he echoed the sentiments of Mr. Salvo and other Board members, and wanted to thank Ms. Carlino for obtaining grants and the other work she and her Commission has done.

It was noted there was still an open position on the Conservation Commission, as well as an open position on the Open Space Committee.

2. 7:30 P.M. HEARING – Petition of National Grid-Verizon covering joint National Grid-Verizon pole locations-Freeman Street Pole 4133

It was noted there was no representative in audience from National Grid – Verizon and there were no abutters present either.

Mr. Kimball explained what National Grid-Verizon is planning to do. To save cost of having to do another Hearing, Mr. Kimball suggested they open a Hearing and then postpone it.

Mr. Bramwell read aloud Hearing notification.

Mr. Kimball stated there was no one here to represent or discuss this, and recommended to Table it.

MOTION was made by Mr. Bramwell to Table Hearing – Petition of National Grid-Verizon covering joint National Grid-Verizon pole locations – Freeman Street Pole 4133 until January 16, 2014 at 7:30 P.M. Second by Mrs. Steele. Vote: Unanimous. MOTION CARRIES.

3. Vote to accept donation of a used ambulance from Alert Ambulance in Attleboro, for the Town of Norton Police Department

Chief of Police Clark described the ambulance and distributed photos of ambulance. He said it was something the Police Department will be able to use for storage of emergency equipment. It also can be used for a crime scene vehicle and other uses (multi uses). It is free and he felt his department could utilize it.

Mr. Kimball said his only concern is that it is a donation, and five years later the Town will need to buy a new one, once this one is no longer usable. He said it was a good idea but he wanted to make that observation.

MOTION was made by Mrs. Steele to accept donation of a used ambulance (2003 Ford E-350 Dual rear wheel, box-style truck) from Alert Ambulance in Attleboro, for the Town of Norton Police Department. Second by Mr. Bramwell.

Friendly Amendment: Mr. Bramwell said he would like a letter of thanks to be sent to the person/business donating this ambulance.

Vote: Unanimous. MOTION CARRIES.

B. OLD BUSINESS

C. TOWN MANAGER'S REPORT

. Update – Snow and Ice Account

Snow and Ice Account was discussed and it was noted it was expended (in a deficit). Discussion ensued.

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The next Rail Trail meeting will be held at Norton Public Library on January 21st at 7 p.m., and Mansfield will be there to support Mansfield's extension. Also, Mass DOT concurs with needs expressed and authorized them to proceed. State asked to have a response back to them regarding support after this particular meeting.

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Water & Sewer Commissioner communicated there was ecoli bacteria detected with a count of one before treatment, and well has been shut down, therefore, putting more chlorine in water and rest of system. They will continue to test. No contamination of system at this time. They are working with DEP

on this. Any questions can be forwarded to Bernie Marshall, Water & Sewer Superintendent. A Notice will be placed in newspaper as required regarding this.

A letter from North Attleboro thanking the Norton Fire Chief/Fire Department responding to a fire in North Attleboro on a cold and snowy night and Norton had staff there for quite a long time.

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The Town of Norton is advertising for the following open positions: Council On Aging Director; a Board of Health Agent; and a Treasurer/Collector position.

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Mr. Yunits said the social media policy is in final draft form and also he has worked on the Family Medical Leave Act. He wanted to note that the job application form has been redone which is on Town's website and it is now up-to-date.

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RFP's have been sent out for power stretcher load system and due by January 16th at 10a.m., and fire pumper due by same date at 1:30 p.m. Also, an RFP generated for renting property on Mansfield Avenue is due January 22nd at 4 p.m.

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Mr. Yunits communicated he and Mr. Silver, Highway Superintendent, will be meeting tomorrow regarding Union Road with Mayor of Attleboro and Highway Superintendent of Attleboro to see what actions can be taken to get that straightened out.

Mr. Kimball said there is a need to get that road at least passable for the next few months (possibly add some gravel; elevate the street a bit). He asked Mr. Yunits to convey to Mayor that the Town of Norton will assist in getting that taken care of and, if needed, Town is willing to take legal action if necessary against proper parties.

Mr. Salvo noted that the water table is so high, it will be difficult to fix and he was uncertain if there was an outlet at that location.

Mr. Kimball encouraged Town Manager and Mayor to take whatever action necessary.

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Mr. Yunits stated that he attended a meeting yesterday in Mansfield regarding Inter-municipal Agreement (IMA). It is moving forward and all financial people from Foxboro, Mansfield, and Norton met to discuss the transition; this begins July 1st. Mansfield is voting on May 6 at their town meeting.

. Update – Norton High School Project

Mr. Yunits said next Tuesday evening, they have a meeting on Building Committee and project is 99.7% done; finishing up auditorium and some punch list items they still need to address. One Saturday in March there will be an open house and a dedication ceremony, however, he did not have an exact date yet.

D. APPOINTMENTS/RESIGNATIONS

a. Appointment of Special Police officer

It was noted in the Spring an officer will be taking a full-time position so this would work in. Keith Kelleher is a Norton High School graduate, earned a Bachelor's Degree from Bridgewater State College, and other qualifications were communicated. Mr. Kelleher also passed all required interviews and testing.

It was noted a January 12, 2014 effective date was requested.

Mr. Kelleher stated he was thankful for this opportunity and looked forward to working for the Norton Police Department.

Mr. Bramwell said Mr. Kelleher's credentials are impressive, and the Chief of Police is bringing in top quality people.

MOTION was made by Mr. Bramwell to approve appointment of Keith Kelleher as a Special Police Officer to the Norton Police Department, effective January 12, 2014. Second by Mrs. Steele. Vote: Unanimous. MOTION CARRIES.

VI. SELECTMEN'S REPORT AND MAIL

Mr. Bramwell spoke of the renovated Norton High School Open House to be held on a Saturday in March. Residents will be able to see what their tax dollars went toward. It is a beautiful improvement.

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Mr. Kimball referenced a letter from Jennifer Carlino, Conservation Agent, regarding Chartley and Reservoir Dams and emergency action if there was ever a problem with these dams. Mr. Kimball said he wanted to comment and make the observation that he was rather surprised Norton Police Department are so far down the list. State Police and Emergency Management people are placed on list before the Norton Police Department.

Mr. Kimball said possibly at the next meeting in reference to the upcoming budget process with pensions skyrocketing, he hoped Mr. Yunits could provide some information/numbers. Also, with the skyrocketing of health care/insurance, etc., it would be beneficial to recognize some of the major items and discuss

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Jackie Boudreau, Treasurer/Collector has submitted her resignation and she is wished well in her new position with the Town of Mansfield. Ms. Boudreau was our first appointed Treasurer/Collector.

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40B projects are basically going through the process and spoke of paying close attention to Island Brook. Sidewalks are important. People across street who live in Christina Estates have a private well; which forces that developer to put in artisan wells. Now with a major development across the street, if the Town can protect them from the process that would be beneficial, and asked Mr. Yunits to put this into a letter.

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Discussion on desire to have a Norton High School Band.

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Mr. Kimball stated the Town Manager's Annual Review is coming up and need to get this process done as soon as possible. Board members have until February 6th to complete Mr. Yunits' annual review form.

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Mr. Kimball said a letter was received from SRPEDD on technical assistance.

Mr. Yunits stated he shared that with the Alternative Transportation Committee and can work with SRPEDD on grants/costs.

VII. NEXT MEETING'S AGENDA

Mr. Yunits spoke to the Chairman of the Planning Board and she will attend the next Board of Selectmen meeting to discuss solar bylaw.

VIII. EXECUTIVE SESSION

IX. ADJOURNMENT

MOTION was made by Mrs. Steele to Adjourn at 7:44 P.M. Second by Mr. Salvo. Vote: Unanimous. MOTION CARRIES.

Respectfully Submitted by:

**Janet A. Sweeney
Board of Selectmen – Recording Secretary**

Documents Distributed/Reviewed at January 9, 2014, Board of Selectmen Meeting

- . Draft Board of Selectmen Minutes dated September 12, 2013 and September 19, 2013
- . Application of David Macedo, 5K Planning Committee, Material Management Supervisor, Wheaton College, for the John Mitchell Memorial 5K Road Race/Walk, to be held April 27, 2014 (9:00 A.M. to 10:30 A.M.) with accompanying letter, dated December 20, 2013, addressed to Member of the Board of Selectmen, from Mr. Macedo
- . Public Hearing Notification, dated December 9, 2013, regarding Public Hearing to be held January 9, 2014, 7:30 P.M., in the Selectmen's Meeting Room, Norton Municipal Center, 70 East Main Street, Norton, MA 02766, relative to a Petition of National Grid-Verizon covering joint National Grid-Verizon pole locations (Freeman Street Pole 4133) with accompanying Petition and Plan.
- . Memorandum addressed to Board of Selectmen, dated January 7, 2014, from Michael D. Yunits, Town Manager, regarding Notice of Appointment of Special Police Officer-Keth Kelleher (request of effective date of January 12, 2014)
- . Memorandum to Board of Selectmen Chairman, dated January 7, 2014, from Jennifer Carlino, Conservation Agent, regarding Revised Flow Charts for the Emergency Action Plans for Chartley Dam and Norton Reservoir Dam
- . Correspondence to Jennifer Carlino, Conservation Agent, dated December 30, 2013, from The Commonwealth of Massachusetts, Executive Office of Energy and Environmental Affairs, Boston, MA, Re: Erikson Project, LAND #12
- . Correspondence to Jennifer Carlino, Conservation Agent, dated December 30, 2013, from The Commonwealth of Massachusetts, Executive Office of Energy and Environmental Affairs, Boston, MA, Re: Crane Farm Project, LAND #11
- . Letter of Resignation, dated January 9, 2014, addressed to Mr. Yunits, Town Manager, Town of Norton, from Jacqueline Boudreau, Tax Collector/Treasurer

BOARD OF SELECTMEN

MINUTES OF MEETING OF

JANUARY 9, 2014

ROBERT W. KIMBALL, JR., CHAIRMAN

MARY T. STEELE, VICE-CHAIR

BRADFORD K. BRAMWELL, CLERK

TIMOTHY R. GIBLIN

ROBERT S. SALVO, SR.

Dated: _____