

**BOARD OF SELECTMEN
MINUTES OF MEETING
NOVEMBER 14, 2013**

I. CALL TO ORDER BY CHAIRMAN

The November 14, 2013, Meeting of the Board of Selectmen was called to Order by Mr. Kimball, Chairman, at 7:00 p.m., held in the First Floor Selectmen's Conference Room.

A. ROLL CALL: Mr. Robert W. Kimball, Jr., Chairman; Mr. Bradford K. Bramwell, Clerk; Mr. Timothy R. Giblin; and Mr. Robert S. Salvo, Sr. were present. Mrs. Mary T. Steele, Vice-Chair, arrived at 7:20 p.m. Mr. Michael Yunits, Town Manager, was also present.

B. Pledge of Allegiance

II. WARRANTS AND MINUTES

A. Approve bi-weekly payroll for the period ended November 9, 2013, Warrant #29, dated November 14, 2013, in the amount of \$1,126,424.40

MOTION was made by Mr. Bramwell to Approve bi-weekly payroll for the period ended November 9, 2013, Warrant #29, dated November 14, 2013, in the amount of \$1,126,424.40. Second by Mr. Giblin. Vote: Unanimous. MOTION CARRIES.

- B. Approve Bills Warrant #30, dated November 14, 2013, in the amount of \$812,613.39
MOTION was made by Mr. Bramwell to Approve bills Warrant #30, dated November 14, 2013, in the amount of \$812,613.39. Second by Mr. Giblin. Vote: Unanimous. MOTION CARRIES.

- C. Approve Minutes – July 25, 2013
MOTION was made by Mr. Giblin to approve the Board of Selectmen Minutes of Meeting, dated July 25, 2013, as written. Second by Mr. Bramwell. Vote: Unanimous. MOTION CARRIES.

Approve Minutes - August 8, 2013 Executive Session

No Action was taken on the August 8, 2013 Executive Session.

III. LICENSES AND PERMITS

IV. ANNOUNCEMENTS

Mr. Giblin thanked all those who attended the Veterans Parade and Dedication Ceremony for Master Sgt. Trent.

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Blanket Agreement was referenced for New Year's Eve to allow businesses to be open until 2 a.m. unless there are objections from the Police Department.

V. BUSINESS

A. NEW BUSINESS

1. **7:30 P.M. HEARING** – Petition from Massachusetts Electric Company/National Grid proposing to install a solely owned anchor 8 feet from base of pole and install strut guy, beginning at 655 feet west of the centerline of the intersection of Reservoir Street and Indian Road and continue 8 feet in a westerly direction

Mr. Michael Frasier, rep from National Grid, said they are basically installing anchor and replacing a pole in the same location.

Mr. Yunits said the green certified mail cards have been returned and he has not heard from any abutters.

MOTION was made by Mr. Bramwell to approve Petition from Massachusetts Electric Company/National Grid proposing to install a solely owned anchor 8 feet from base of pole and install strut guy, beginning at 655 feet west of the centerline of the intersection of Reservoir Street and Indian Road and continue 8 feet in a westerly direction (Pole 3279). Second by Mr. Giblin. Vote: Unanimous. MOTION CARRIES.

Mr. Frasier said he had another one also on Freeman Street.

Mr. Kimball said only one was noted on agenda this evening and they will need to notify abutters, and this would need to be placed on a future agenda.

Mr. Yunits said he would take information/copies of this before Mr. Frasier left this evening.

2. Board of Selectmen December 2013 meeting schedule

Planned meetings to be held December 5, 12, and 19, 2013.

B. OLD BUSINESS

C. TOWN MANAGER'S REPORT

. Update – Sealed Bid Sale – Surplus Property

There were 22 bidders for surplus equipment and \$21,531.13 was amount of equipment sold. Town Hall will receive \$18,521.18; and Sewer Enterprise will receive \$3,010. Discussion ensued.

. Update on Lease Process – 237 Mansfield Avenue

Mr. Yunits said he had an analysis/appraisal conducted on what market rate should be on this address and appraiser came back with a rent of \$1760.00 per month. Mr. Yunits prepared an RFP that will be sent out for that property and it does state what market rate is in that Proposal (plus real estate taxes and utilities). There are stipulations included in RFP. Once Town rents out a piece of property they own, it becomes taxable. This will be advertised in newspaper next week and in Central Register. Discussion ensued.

. Update – FY14 Tax Rate

Mr. Yunits stated the tax rate was approved and he provided a presentation earlier today at the Economic Development Breakfast which emphasized Norton does not have a split tax rate which is very attractive to businesses and shows good support by residents of the Town.

At Economic Forum, it was discussed that Boston/Cambridge rates are increasing so many businesses will be looking for lower rents in other areas.

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Mr. Yunits stated next Wednesday, November 20, the Town is meeting with State and engineering staff designing Plain Street bridge. Police Chief, Fire Chief, and other involved parties will be part of meeting. That street will be closed when project occurs; detours would be Leonard Street and Burt Street.

Mr. Kimball suggested they should shoot for early in the season for this project, and asked Mr. Yunits to keep the Board apprised of any updates, etc. Discussion ensued.

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Update on Shpack: 300 tons estimated to ship the end of this week and is progressing along well.

Mrs. Steele arrived at 7:20 p.m.

D. APPOINTMENTS/RESIGNATIONS

VI. SELECTMEN'S REPORT AND MAIL

Mr. Kimball said he discussing Island Brook 40B project to Mr. Yunits, and also referenced 274 East Main Street which appears is making some progress. Also, he referenced the Turtle Crossing project which would put the Town well into 10%. To take Island Brook off consideration, then the Town should not have to be inundated with more units. Hopefully, the Town of Norton can raise some interest at the State level.

Mr. Giblin agreed with this and believed sending such a letter out to State and copy state reps also, would be helpful. If shovels are "in ground" or close to "in ground", they should at least consider that.

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Notice from Massachusetts Education & Government Association regarding "Risk Reminder" of portable heaters. If using theses types of heaters, please take precautions and be careful as they can be dangerous.

Mr. Salvo spoke of the recent changing of clocks back and wanted to ensure residents also change batteries in smoke detectors/carbon monoxide detectors. He encouraged residents to also clear outside vents so no carbon monoxide backs up into the houses if snow piles up outside.

VII. NEXT MEETING'S AGENDA

VIII. EXECUTIVE SESSION

IX. ADJOURNMENT

Adjourn meeting and reconvene at Horizon Beverage Company, Inc., 45 Commerce Way, Norton, MA, for tour of facility with Horizon Officials

MOTION was made by Mr. Bramwell to Adjourn this meeting at 7:35 p.m. and to reconvene at Horizon Beverage Company, Inc., 45 Commerce Way, Norton, MA, for tour of facility with Horizon Officials. Second by Mr. Giblin. Vote: Unanimous. MOTION CARRIES.

Respectfully Submitted by:

**Janet A. Sweeney
Board of Selectmen – Recording Secretary**

BOARD OF SELECTMEN

MINUTES OF MEETING OF

NOVEMBER 14, 2013

ROBERT W. KIMBALL, JR., CHAIRMAN

MARY T. STEELE, VICE-CHAIR

BRADFORD K. BRAMWELL, CLERK

TIMOTHY R. GIBLIN

ROBERT S. SALVO, SR.

Dated: _____

Documents Distributed/Reviewed at November 14, 2013, Board of Selectmen Meeting

. Board of Selectmen Draft Minutes of Meeting, dated July 25, 2013 and Board of Selectmen Draft Executive Session Minutes dated August 8, 2013

. Letter dated October 15, 2013, from National Grid (Chris Montalto, Engineering, Supervisor, Distribution Design), to Town of Norton-Board of Selectmen, regarding Petition of National Grid, covering National Grid pole location(s) with accompanying "Petition for Pole Locations", dated October 15, 2013

. Notice, dated October 29, 2013, from Town Manager, Michael D. Yunits, re: November 14, 2013 Petition from Massachusetts Electric Company/National Grid proposing to install a solely owned anchor 8 feet from base of pole and install strut guy, to be held on November 14, 2013, at 7:30 P.M. in the Selectmen's Meeting Room.

. Letter dated November 6, 2013, to Mr. Michael Yunits, Town Manager, Norton Town Hall, from Stephen McCarthy, MAA and Shaun Fitzgerald, RA Re: Potential Office Property, 237 Mansfield Avenue, Route 140, Norton, MA 02766 Rental Analysis

. Town of Norton, Norton, Massachusetts, Request for Proposals (RFP) for Lease of Town Property Located at 237 Mansfield Avenue, Norton, Massachusetts, November 14, 2013