

**BOARD OF SELECTMEN
MINUTES OF MEETING
OCTOBER 3, 2013**

I. CALL TO ORDER BY CHAIRMAN

The October 3, 2013, Meeting of the Board of Selectmen was called to Order by Mr. Kimball, Chairman, at 7:00 p.m., held in the First Floor Selectmen's Conference Room.

A. ROLL CALL: Mr. Robert W. Kimball, Jr., Chairman; Mrs. Mary T. Steele, Vice-Chair; Mr. Bradford K. Bramwell, Clerk; Mr. Timothy R. Giblin; and Mr. Robert S. Salvo, Sr. were present. Mr. Michael Yunits, Town Manager, was also present.

B. Pledge of Allegiance

II. WARRANTS AND MINUTES

A. Approve bi-weekly payroll for the period ended September 28, 2013, Warrant #20, dated October 3, 2013, in the amount of \$1,113,421.98

MOTION was made by Mr. Bramwell to Approve bi-weekly payroll for the period ended September 28, 2013, Warrant #20, dated October 3, 2013, in the amount of \$1,113,421.98. Second by Mr. Giblin. Vote: Unanimous. MOTION CARRIES.

- B. Approve bills Warrant #21, dated October 3, 2013, in the amount of \$2,921,195.91
MOTION was made by Mr. Bramwell to Approve bills Warrant #21, dated October 3, 2013, in the amount of \$2,921,195.91. Second by Mr. Giblin. Vote: Unanimous. MOTION CARRIES.

- C. Approve Minutes – June 6, 2013
June 13, 2013

MOTION was made by Mr. Giblin to approve the Board of Selectmen Minutes of Meeting, dated June 6, 2013, as written. Second by Mr. Bramwell. Vote: Unanimous. MOTION CARRIES.

MOTION was made by Mr. Giblin to approve the Board of Selectmen Minutes of Meeting, dated June 13, 2013, as written. Second by Mr. Bramwell. Vote: Unanimous. MOTION CARRIES.

III. LICENSES AND PERMITS

IV. ANNOUNCEMENTS

Mrs. Steele referenced The Justice Resource Institute communication: "Become a Foster or Adoptive Parent" for people who were interested in becoming foster or adoptive parents. There is 24 hour on-call support. Please call 781-559-4900 for more information.
.....

Congratulations to Benjamin R. Gershman, a member of Scout Troop 12 of Norton, who recently achieved the Boy Scouts of America's highest rank of Eagle Scout.

V. BUSINESS

A. NEW BUSINESS

1. Discussion Re: Licenses

Mr. Yunits stated that the Board had asked at the last meeting to be provided with copies of licenses and those should be in the Board's packets.

Mr. Giblin asked Mr. Yunits if these were the Town's licenses or defined by State.

Mr. Yunits responded that more than likely it is a combination of both.

Mr. Giblin suggested before going through the process of approving/not approving; possibly they can receive them earlier.

Mr. Kimball said basically only the date needs to be changed. It needs to be saved in a file on system and someone needs to access each year as it appears there is too much time being spent on effort to retype, etc. Mr. Kimball asked if this is something Mr. Yunits could work on with his staff.

Mr. Yunits replied, yes he would do that.

Mr. Giblin said also any fees that are owed, etc., should be brought to Board's attention.

2. Vote to approve the Organizational Structure of the Communications Department and authorize Chairman Robert W. Kimball to sign same

Mr. Yunits said the Chief of Police communicated the Police Department is in the process of becoming a certified police department. The only change on this form is the second to last paragraph and change was described and discussed with Board. Otherwise, it is the same as in the past other than those changes. Mr. Yunits clarified this is just for the police department.

Mr. Kimball said nothing really changed.

MOTION was made by Mrs. Steele to approve the Organizational Structure of the Communications Department and authorize Chairman Robert W. Kimball to sign same. Second by Mr. Giblin. Vote: Unanimous. MOTION CARRIES.

B. OLD BUSINESS

1. Review and/or Vote October 7, 2013 Fall Annual Town Meeting Warrant Articles
. Vote to Lay Out Feck Way

Mr. Yunits said under Article 2, the Board originally voted to accept a certain amount; \$43,455 - Finance Committee recommended and Mr. Yunits put in as Council on Aging Director. Raised recommendation to full-time Director.

Mr. Kimball said there was some negative feedback for the Town of Norton not having a Council on Aging Director. It is important that Board takes its time, as well as Town Manager taking his time to ensure all info gathered and advertise the Town's exact needs.

Mr. Yunits stated the State already has a job description.

MOTION was made by Mr. Giblin to Reconsider Article 2. Second by Mrs. Steele. Vote: Unanimous. MOTION CARRIES.

MOTION was made by Mr. Bramwell to support Article 2 in the amount of \$43,455. Second by Mr. Giblin. Vote: Unanimous. MOTION CARRIES.

Mr. Yunits said Article 17 was being held off on until the Board heard back from Town Planner. Mr. Yunits stated he visited Feck Way and all street trees are 6'.

A letter dated September 30, 2013, from Norton Planning Board, was read aloud by Mrs. Steele regarding Feck Way, confirming Planning Board agrees Feck Way is fine as is.

Mrs. Steele said there should be "no" concerns especially with the street lights, etc., especially with the recent problem they encountered.

Mr. Yunits said he will attend a future Planning Board meeting and figure out a form that can be utilized in the future. Maintenance of detention areas was discussed, and Mr. Yunits said Mr. Silver, Highway Superintendent, and Highway Department staff will take care of this.

Mr. Kimball asked Mr. Yunits to ask Mr. Silver to send a letter to his counterparts in Mansfield regarding Feck Way to coordinate or arrive at an agreement where plowing can be planned by Norton or Mansfield where Feck Way is a street that has Mansfield and Norton residences combined. It appears Norton plows some of street and Mansfield plows some.

Mr. Salvo said he thought Mr. Silver said previously, if Mansfield gets there first they will plow street; if Norton gets there first, they will do the same.

MOTION was made by Mrs. Steele to support Article 17. Second by Mr. Giblin. Vote: Unanimous. MOTION CARRIES.

MOTION was made by Mr. Giblin to lay out Feck Way as recommended by the Planning Board. Second by Mrs. Steele. Vote: Unanimous. MOTION CARRIES.

.....

Mr. Kimball said the electronic sign in front of Town Municipal Center is not recommended by Finance Committee. He asked if at Town Meeting, they can distribute the picture of that sign; it needs to be replaced. It is embarrassing and rotting and he thinks it is important the Board of Selectmen supports this Article. They may be able to move the Article as well as to distribute photos at Town Meeting.

Mr. Giblin said he supports this Article as well (\$25,000 cost). Mr. Giblin said if the Town were to replace the sign with something similar to what is currently there, it may be less expensive.

The Town of Norton is trying to move ahead with the times and people have to manually put words/events up on sign.

Mr. Yunits said when Town Treasurer saw this Article, she was excited as she said she could advertise information on the sign from her department (i.e., when taxes are due, etc.).

Mr. Kimball said he is prepared to stand up and move/support this Article at Town Meeting.

Mr. Kimball said also the Town of Norton does not have a "Welcome to Norton" sign. Therefore, the next time an Eagle Scout is looking for a project to do, this may be one they can think about. It would be ideal to have one sign at the Town Common or four signs at various locations of Town. They would need permission of Historical Society.

Mr. Kimball asked Mr. Yunits to send a letter to Historical Society regarding these signs, etc.

.....

Mr. Brian Brady, Co-chair of Water Bodies Committee, stated that RFQ's were sent out, however, no bidders responded. He is curious why there were no bidders. Question being; is there any money appropriated for water bodies? It is a two phase project which he believed was a lot for people to take in. A company in Franklin said there was not enough info on Town's watersheds. He believed there needs to be two RFQ's; one for lake management and another for consulting and watershed .

Mr. Yunits said he spoke to the Conservation Agent, Ms. Carlino, and one of the consultants is willing to come in (the group will review the RFQ and some members will sit down with this consultant). There is a SERSG meeting this week and will be applying for a grant. He referenced a database and GIS mapping for all the towns in the consortium. Mansfield, Easton, Taunton, and Attleboro all contribute to the different water bodies in Town and if they receive this grant it will all be mapped out. This will take care of the "water shed" part. It will help out and it is exciting. The bad news is they wanted this Article to get pushed through to Town Meeting, but if it can be done for a lot less cost with some reimbursement, it would be beneficial.

Mrs. Steele said she is hoping the Town will support this. Why can't the Town start a fund for this cleanup? Probably looking at approximately \$500,000 just to get started.

Mr. Kimball said he will support this if the Town wants to put some money in a special account (to have some money in place just in case).

Mr. Salvo recommended to start an account.

Mr. Giblin recommended this too and said at least if people are looking at RFQ's, they will see Town is putting money aside for this project. It would show a commitment; and also the plan of meeting with one of these consultants and generating two different RFQ's will also be helpful. In going forward, there may be some possibility there may be some additional funds.

Mr. Kimball said a joint meeting is planned/posted with Finance Committee at 6 p.m. prior to Town Meeting, and they can make their plea at Town Meeting and advise Finance Committee they will do this or mention it to Finance Committee prior to Town Meeting. He would suggest making plea at Town Meeting; as it may be too last minute. It is important to get the weeds under control and asked Mr. Yunits to forward application/info of grant to Finance Committee Chairman, early the next day, and he could share with Finance Committee, and to also let them know the Board is planning to probably make a plea at Town Meeting. Also, he asked Mr. Yunits to let them know the Board will be coming before them on Monday evening regarding this.

Mr. Bramwell said basically it is a Capital Improvements item for water bodies.

MOTION was made by Mrs. Steele to transfer \$50,000 from free cash into the Water Bodies Committee Restoration Fund under Article 14 for engineering and treatment. Second by Mr. Bramwell. Vote: Unanimous. MOTION CARRIES.

Mr. Brady said on a more personal note, there is a woman residing on his street living alone, and where there are no RFQ's, she pulled out, so it is affecting peoples' lives too.

C. TOWN MANAGER'S REPORT

. Southeastern Regional Services Group Community Innovation Challenge Grant

Mr. Yunits spoke of this grant - \$365,000. Mr. Yunits explained further. Hopefully this is successful, as it will be good for the Town.

MOTION was made by Mrs. Steele 1. To execute the Town of Norton's portion of the Community Innovation Challenge Grant Application and Local Support Documentation to participate with the other 18 Southeastern Regional Services Group communities in a project entitled "Regionalizing Municipal Stormwater Management in Southeastern Massachusetts through Collaborative Education, Data Management, and Policy Development" for a regionalized approach to stormwater management and protection of local watersheds; 2. To authorize Town Manager Michael D. Yunits to participate on the Project's

Steering Committee; and, 3. To authorize Norton Town Manager, Michael D. Yunits, to take all related actions necessary or appropriate in connection therewith. Second by Mr. Giblin. Vote: Unanimous. MOTION CARRIES.

. Update – Shpack

Mr. Yunits provided an update and said weather has been great and timeframe is scheduled for week of October 4th.

. Update - Flushing Program

Mr. Yunits said he received updates, and he reviewed streets scheduled for flushing. He noted there had been no complaints in the last couple of weeks.

Mr. Kimball referenced water barrels and suggested to Mr. Yunits that possibly Water Dept. can look into this. Mr. Kimball said he recently drove through a town, possibly Stoughton, where they were selling them.

. Update - 40B Legislation

On October 22, 40B bills to be before State House and hearings on October 22nd. There are other towns interested in attending hearings.

.....

Mr. Kimball said Mrs. Benaski had spoken to him about Arrowhead. Her daughter owns one of the 40B's in that subdivision and there is intent to sell one of them for about \$180,000. The way system is set up today, if it is not sold as affordable within a certain amount of time, it can then be sold by fair market value and seller gets what value is and remainder goes into a fund for affordable housing. A realtor from Shrewsbury, MA, was hired by State and only one party was approved but cannot get funding. There is no info from State, etc.

Mr. Yunits indicated he did speak to Mrs. Benaski and told her he would talk to Home Consortium (CHAPPA), a non-profit housing organization.

Mr. Kimball said it appears CHAPPA has not been able to help with questions that the Benaski family have. Mr. Kimball suggested Mr. Yunits contact town counsel to find out the best way to put a stop to this. Possibly an injunction or suit against CHAPPA or Mass

10/03/13 Bd. of Selectmen Minutes
Page 8

Housing; the Town needs to be more proactive on this. The concern of Benaski family is it will not be sold and will be sold not as affordable any longer. Discussion ensued.

Mrs. Steele said this house is sub-par; not the same as other houses (lower-end appliances, etc.), and someone buys it and doesn't realize it was an affordable house; this is not right. Discussion ensued on CHAPPA. It appears CHAPPA cannot find adequate qualified applicants. Question is how was it advertised? It appears CHAPPA is not doing their job. It is necessary to stop this sale immediately; withdraw it; and allow this to continue to be affordable. Once it loses the affordability title, it ceases being counted for Norton as affordable.

Mr. Salvo said he did not see a "For Sale" sign on East Main Street indicating a house is for sale down that street. He will look into it and report back to Board.

Mrs. Steele said if people are living in these developments, they should call/write to complain.

Board of Selectmen's consensus was to agree to stop/freeze sale of this house. It was noted homeowner has added quality items to house, etc., on her own with knowledge it is affordable.

.....

Mr. Yunits said there are various flu clinics in Town. On October 8 and October 30 from 4-6 p.m. and November 3 from 9-12 p.m. at St. Mary's Christmas Bazaar. Flu vaccine and mist is available.

.....

Cross Street is open (one picture/photo was distributed to Board of Selectmen). The culvert on Cross Street was washed out five feet below the culvert and Town added 11 yards of concrete to fill that void and they did an excellent job. Also the lower dam, which is a smaller dam, will be opened to 8 feet and clearing a lot of trees in that area near dam and will continue working on that. Mr. Yunits commended Mr. Silver, Highway Superintendent, and his department. This is saving the Town a lot of money.

D. APPOINTMENTS/RESIGNATIONS

VI. SELECTMEN'S REPORT AND MAIL

Mr. Bramwell noted Town Meeting will be held Monday evening, October 7th, at 7 p.m. at the Norton Middle School. A lot of important items are on agenda and encouraged everyone to attend and vote.

VII. NEXT MEETING'S AGENDA

VIII. EXECUTIVE SESSION

Mr. Kimball said Board of Selectmen will not meet next week; the next scheduled Board of Selectmen's meeting will be Thursday, October 17. If a member wanted to add any items to agenda, please contact Mr. Yunits.

IX. ADJOURNMENT

MOTION was made by Mr. Giblin to Adjourn at 8:25 p.m. Second by Mr. Salvo. Vote: Unanimous. MOTION CARRIES.

Respectfully Submitted by:

Janet A. Sweeney
Board of Selectmen – Recording Secretary

Documents Distributed/Reviewed at October 3, 2013, Board of Selectmen Meeting

- . Draft Board of Selectmen Minutes of Meeting, dated June 6, 2013 and June 13, 2013

- . Organizational Structure of the Communications Department document

- . The Town of Norton Fall Annual Town Meeting Articles (October 7, 2013) and Town of Norton Warrant for the Annual Town Meeting with Finance Committee Recommendations (October 7, 2013)

- . FY14 Capital Improvement Program Including Fall Supplemental Requests

- . Documents entitled: "Town Manager's Fy14 Capital Improvement Recommendation"; "Proposed FY14 Capital Improvement Program Amendment"; and "Free Cash"

- . Letter dated September 30, 2013, addressed to Mr. Michael Yunits, Town Manager, from Charles Gabriel, Town Planner regarding Feck Way

- . Southeastern Regional Services Group Community Innovation Challenge Grant and Application

**BOARD OF SELECTMEN
MINUTES OF MEETING OF
OCTOBER 3, 2013**

ROBERT W. KIMBALL, JR., CHAIRMAN

MARY T. STEELE, VICE-CHAIR

BRADFORD K. BRAMWELL, CLERK

TIMOTHY R. GIBLIN

ROBERT S. SALVO, SR.

Dated: _____