

**BOARD OF SELECTMEN  
MINUTES OF MEETING  
JULY 11, 2013**

**I. CALL TO ORDER BY CHAIRMAN**

The July 11, 2013, Meeting of the Board of Selectmen was called to Order by Mr. Kimball, Chairman, at 7:00 p.m., held in the First Floor Selectmen's Conference Room.

- A. ROLL CALL: Mr. Robert W. Kimball, Jr., Chairman; Mrs. Mary T. Steele, Vice-Chair; Mr. Bradford K. Bramwell, Clerk; and Mr. Robert S. Salvo, Sr., were present. Mr. Timothy R. Giblin was absent. Mr. Michael Yunits, Town Manager, was present.
- B. Pledge of Allegiance

**II. WARRANTS AND MINUTES**

- A. Approve bills Warrant #79, dated June 28, 2013, in the amount of \$417,732.55

**MOTION was made by Mr. Bramwell to Approve bill Warrant #79, dated June 28, 2013, in the amount of \$417,732.55. Second by Mr. Salvo. Vote: Unanimous. MOTION CARRIES.**

- B. Approve first-half of split payroll for the week ended June 29, 2013, Warrants #80, dated June 30, 2013, in the amount of \$468,082.94

**MOTION was made by Mr. Bramwell to Approve first-half of split payroll for the week ended June 29, 2013, Warrants #80, dated June 30, 2013, in the amount of \$468,082.94. Second by Mr. Salvo. Vote: Unanimous. MOTION CARRIES.**

- C. Approve bills Warrant #1, for FY14, dated July 4, 2013, in the amount of \$2,828,578.98

**MOTION was made by Mr. Bramwell to Approve bills Warrant #1, for FY14, dated July 4, 2013, in the amount of \$2,828,578.98. Second by Mr. Salvo. Vote: Unanimous. MOTION CARRIES.**

- D. Approve second-half of split payroll for the week ended July 6, 2013, Warrant #2, for FY14, dated July 11, 2013, in the amount of \$253,427.80

**MOTION was made by Mr. Bramwell to Approve second-half of split payroll for the week ended July 6, 2013, Warrant #2, for FY14, dated July 11, 2013, in the amount of \$253,427.80. Second by Mr. Salvo. Vote: unanimous. MOTION CARRIES.**

- E. Approve bills Warrant #3, for FY14, dated July 11, 2013, in the amount of \$667,735.44

7/11/13 Bd. of Selectmen Minutes  
Page 2

**MOTION was made by Mr. Bramwell to Approve bills Warrant #3, for FY14, dated July 11, 2013, in the amount of \$667,735.44. Second by Mr. Salvo. Vote: Unanimous. MOTION CARRIES.**

- F. Approve Minutes – There were no Minutes of Meeting reviewed/approved.

### **III. LICENSES AND PERMITS**

1. 7:15 P.M. – Application of Tournament Players Club of Boston at Great Woods LLC, 400 Arnold Palmer Boulevard, for Change of Manager on its Common Victualer License to expose, Keep for Sale, and to Sell All Kinds of Alcoholic Beverages To Be Drunk On the Premises, from Bradley F. Williams to Daniel J. Waslewski

Mr. Waslewski stated he has been employed by TPC since 2003 and has been the Food and Beverage Director for the last ten years. In September he transitioned gradually. It was noted Mr. Williams transferred to Scottsdale, Arizona.

**MOTION was made by Mr. Bramwell to Approve Application of Tournament Players Club of Boston at Great Woods LLC, 400 Arnold Palmer Boulevard, for Change of Manager on its Common Victualer Licnese to expose, Keep for Sale, and to Sell All Kinds of Alcoholic Beverages To Be Drunk On the Premises, from Bradley F. Williams to Daniel J. Waslewski. Second by Mr. Salvo. Vote: Unanimous. MOTION CARRIES.**

1. Application of Geoffrey Winslow for a one-day Beer and Wine license to be utilized at Everett Leonard Park, Saturday, August 3, 2013, 11:00 A.M. – 6:00 P.M., for private party

**MOTION was made by Mr. Bramwell to Approve Application of Geoffrey Winslow for a one-day Beer and Wine license to be utilized at Everett Leonard Park, Saturday, August 3, 2013, 11:00 A.M. – 6:00 P.M., for private party. Second by Mr. Salvo. Vote: Unanimous. MOTION CARRIES.**

### **IV. ANNOUNCEMENTS**

There is a vacancy on the Housing Authority (position effective only until April 2014/next election) and interested parties can send a letter to Board of Selectmen.

### **V. BUSINESS**

#### **A. NEW BUSINESS**

1. 7:05 P.M. – Introduction – Superintendent of Schools Joseph Baeta

7/11/13 Bd. of Selectmen Minutes  
Page 3

Mr. Baeta said it was his pleasure to be here this evening. He discussed his future plans and said it will be important to look at financial long-term planning and do what is good for the children. Mr. Baeta stated his door is open and send issues (good and bad) to his office.

Mr. Kimball said it was refreshing to see both Board and committees working together and confident that will happen in the future. He said if there is something unintentionally said by the Board that “ruffles any feathers” please let them know.

Mr. Baeta said it is a complicated budget and the more open they remain the better it is for the taxpayers. Mr. Baeta said he is excited about being here in Norton.

Mr. Bramwell indicated he will be working with Mr. Baeta as he is on the School Building Committee.

2. 7:10 P.M. – Tax Collector/Treasurer Jacqueline Boudreau Re: Vote to accept Wellness Grant gift and to establish a Gift Account for same

Ms. Boudreau referenced details about the Wellness Program and the Wellness Grant gift which included a contest for the individual/team who walked the most miles and team that won (which was the Library Team) and gift card(s) presented. Skin cancer screening was another wellness subject and used this money for sunscreen that was distributed. Town Accountant thought it best that a gift account be established. Blue Cross pledged to give SMHG (Town’s health insurance group) \$5,000 in FY14.

**MOTION was made by Mr. Bramwell to accept Wellness Grant gift and to establish/set up a Gift Account for same. Second by Mr. Salvo. Vote: Unanimous. MOTION CARRIES.**

3. 7:30 P.M. – Joint meeting with Conservation Commission and Water Bodies committee Re: To review the proposed cleaning of water bodies in town and Town Meeting funding of the project

Dave Leonard, Chairman of Water Bodies Committee, and Dave Henry, Chairman of Conservation Commission were present. Mr. Leonard said species were looked at and getting study and action of what needs to be done.

Mr. Kimball said once commitment made, it must be followed-through.

Mr. Leonard said they are working on a public awareness campaign; trying to get word out through different avenues. There is a book available detailing what works, what does not, and lots of other info.

7/11/13 Bd. of Selectmen Minutes  
Page 4

It was noted Article should be submitted 45 days out from Town Meeting. Mr. Yunits will work with Ms. Carlino, Conservation Commission Agent, on drafting the Article with guidance from Water Bodies Committee.

Mr. Henry RFQ takes a long time.

Mr. Kimball responded thus the reason they are shooting for fall.

Mr. Yunits said cannot put out an RFQ until there is funding.

Mr. Henry said without RFQ they won't know how much is actually needed (it would only be a "ballpark" figure) and he feels RFQ should be sent out.

Mr. Kimball suggested to check with other communities to see what costs were.

Mrs. Steele said future care for water bodies (long-term care) is important and needs to be communicated at Town Meeting. Important to show due diligence for numbers that were produced. This is a sympathetic cause.

Mr. Salvo said next process is for two committees to find a consultant to see how much it will cost. It was noted once commitment is made, it is important to follow-through with maintenance.

Mr. Kimball said he appreciated Water Bodies and Conservation Commission members coming to Board's meeting this evening.

Brian Brady, Co –Chair of Water Bodies Committee, spoke of numbers; it is difficult to get exact numbers.

Mr. Kimball the Board understood they won't have solid numbers and any info obtained, should be given to Town Manager, and he can work with Conservation Commission Agent, and then they can get guidance (guidance from others who have done this type of work).

Mr. Yunits said at Town Meeting it will important to show how numbers were developed.

Mr. Bramwell spoke of permitting needs, etc.

Discussion ensued on RFQ's.

Mr. Kimball said it is important to recognize "we" all live in this Town, and this is for future generations, too.

Resident of King Philip Road, said she sees nothing but weeds, and there is no longer any water that looks ok. It is absolutely disgusting and absolutely needs to be treated by the springtime, especially Lake Winnecunnet. She would advocate for money/funding if this got approved.

7/11/13 Bd. of Selectmen Minutes  
Page 5

Mr. Kimball said at a future meeting, hopefully in a few weeks (possibly August 22); they will need an update from only a few members (not all members need to come back). Conservation Commission Agent, Ms. Carlino, and Mr. Yunits will work on this.

Mr. Salvo suggested Mr. Leonard talk to people who cleaned up Lake Pearl. lake pearl.

Mr. Kimball said it may be a good idea to have Ms. Carlino reach out to Lake Pearl/communities who have had this experience.

#### 4. Year End Transfers

Mr. Yunits stated no action was needed by Board of Selectmen this evening. He explained he attended Finance Committee (FinCom) meeting last night and explained transfers. FinCom was impressed that there were not many year end transfers and fewest they have seen in a while, and this is a credit to all the departments. Largest number is the legal, especially for 40B.

Mr. Kimball said he did not realized the Town used that much on the 40B's.

Mr. Yunits also referenced the cherry sheet as it currently exists. Up \$7,549 on expense-side of things.

**No Action was Taken by Board of Selectmen.**

#### **B. OLD BUSINESS**

#### **C. TOWN MANAGER'S REPORT**

Mr. Yunits indicated he has been speaking with Andrea Downey, regarding generators, and she is very helpful and pleasant to work with.

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Turtle Crossing Hearing has been closed by Conservation Commission. It was continued 11 times. June 10 was the last meeting and Turtle Crossing representatives did not show up; and then the next meeting that occurred, again, no one appeared from Turtle Crossing. Therefore, Conservation Commission closed Hearing and issued a Denial.

Mr. Salvo asked if the Board can find out who owns property and find out what status is? He was not sure if it owned by the bank.

Mr. Kimball asked Mr. Yunits to “keep an eye” on Island Brook as there was a meeting where no rep showed up either. He hoped ZBA denies it as no rep(s) is/are showing up for meetings.

7/11/13 Bd. of Selectmen Minutes  
Page 6

**D. APPOINTMENTS/RESIGNATIONS**

**1. Appointment of Veterans’ Services Officer**

Mr. Yunits said Ms. Flett is a Norton resident and resides on Richardson Avenue, and deployed twice in support of Iraqi freedom and retired from Reserves as a sergeant. She has experience working in accounting and this will help. She also has extensive counseling with both soldiers and their families (career counseling, etc.). She was also interviewed for the regional position, and she was highly recommended. Mr. Yunits requested appointment be as of Monday, and Michael Johns will be meeting with her Tuesday evening to review the operation. She will need to go through training with the State also. It was noted there were 20 applicants for this position.

Mr. Kimball asked Mr. Yunits to invite Ms. Flett to come in to a future Board meeting and introduce herself.

**MOTION was made by Mr. Bramwell to approve appointment of Estelle Flett, as Veterans’ Services Officer, effective July 15, 2013. Second by Mr. Salvo. Vote: Unanimous. MOTION CARRIES.**

**2. Appointment of Special Police Officer in the Norton Police Department**

Police Chief Clark explained this is a special police organization that supplements their force and Norton force had some turnover so staff is low. Mr. Archer earned a Bachelor’s Degree from Bridgewater State University and graduated from the Academy.

Mr. Archer thanked the Selectboard and Chief Clark.

**MOTION was made by Mr. Bramwell to approve the appointment of Joshua E. Archer, as Special Police Officer in the Norton Police Department, with an effective date of July 12, 2013. Second by Mr. Salvo. Vote: Unanimous. MOTION CARRIES.**

The Board of Selectmen congratulated Mr. Archer.

**3. Reappointment to Boards, Commissions, Committees**

All Reappointments to Board, Commissions, Committees were voted on (see Motion below), per the document list entitled, "REAPPOINTMENTS-TERMS EXPIRING JUNE 30, 2013", with the exception of the following:

7/11/13 Bd. of Selectmen Minutes  
Page 7

Finance Committee; Mr. Paul Helmreich; Term: 2016

Finance Committee; Mr. William Rotondi; Term: 2016

Finance Committee; Stephen Evans; Term: 2016

Industrial Commission; D. Marcus Dennett ; Term: 2016

Water Bodies Committee; Frank Hovey; Term 2016

**MOTION was made by Mr. Bramwell to make all reappointments to Board, Commissions, Committees, per the document list entitled, "REAPPOINTMENTS-TERMS EXPIRING JUNE 30, 2013" (with exception of the above-referenced list). Second by Mr. Salvo. Vote: unanimous. MOTION CARRIES.**

Mr. Kimball referenced the Gold Star Committee and the need to fill the position of Christopher Cox, whose term expired, and he resigned from the Committee. There was a person who has an interest in becoming a member of this Committee.

**MOTION was made by Mr. Bramwell to appoint Donna Ross to the Gold Star Committee. Second by Mr. Salvo. Vote: Unanimous. MOTION CARRIES.**

Mr. Kimball noted the Local Housing Partnership appointments are all one year terms.

Mr. Salvo said it would be beneficial to have a rep before Board on status/projects of IDC.

Mr. Kimball stated he asked Town Manager, Mr. Yunits, to reach out to Sysco and find out if there is anything Board/Town can do to help.

Mr. Kimball said State is looking for RFP for leased space for state agency (State 911 dept.). They are seeking 19,000 square feet . Mr. Yunits said he spoke to Condyne about this letter and they will be sending something out regarding this. Mr. Kimball said Town should reach out to state also.

#### **VI. SELECTMEN'S REPORT AND MAIL**

Mr. Kimball stated he received a letter from American Legion Post asking Board to authorize the donation of the cannon. They would like to give this cannon made in Germany to Town of Norton and plan is to place on common at intersection of Pine Street and East Main

Street, and will be under Historical Society. Mr. Kimball said he will copy this letter and provide to Board of Selectmen.

7/11/13 Bd. of Selectmen Minutes  
Page 8

**MOTION was made by Mr. Bramwell to approve donation of cannon of American Legion Post 222, to Norton Historical Society, and this 1909 German Cannon to be displayed at Pine Street and East Main Street, with option of returning to American Legion in future if they acquire a new building or if Town can no longer provide use for the cannon. Second by Mrs. Steele. Vote: Unanimous. MOTION CARRIES.**

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Mrs. Steele stated at the last Board of Selectmen meeting they discussed solar farms. She asked if Town of Norton currently has zoning laws governing solar farms? She did not think Town did, but wanted to inquire about this. She asked for this to be put on agenda for August 8. She referenced an article in Boston Globe regarding a town that approved solar farm and issues with developer and that town. If there are no zoning laws, she believed it would be the Planning Board to go out and investigate this and develop some zoning laws.

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Mr. Kimball said there was a very bright recycling bin near Master Sgt. Trent Memorial, and believed it was moved. He asked if these bins can be controlled as they are popping up everywhere. He felt it is important to recycle/donate but possibly boxes can be placed elsewhere.

Mr. Salvo said he believed there were some responsibilities on companies who place recycle/donations bin at sites (especially unsightly if they are overflowing, etc.). It was discussed Board of Health should probably be permitting it (a contact number needed, etc.).

Mr. Kimball said the Town needs to get more control over who is placing these bins and get Board of Health or Building Inspector to have ability to call someone/a contact person if bin is overflowing or other problems occur.

Mr. Yunits said he will check into this.

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Mr. Kimball spoke of sign near parking entrance of Town Hall which is falling off base. He asked for this to try to be put on warrant for funding if Town does not have the funds. Mr. Kimball said he was not fond of the digital signs but possibly can keep it black and white.



Mr. Salvo said if they looked into a digital sign, they could only use two colors so it is not too busy. Mr. Salvo said it is a commitment to change sign frequently and the events are on sign for too long at times.

**VII. NEXT MEETING'S AGENDA**

1. 1-day Liquor License applications for the Deutsche Bank Championship Golf Tournament

7/11/13 Bd. of Selectmen Minutes  
Page 9

**VIII. EXECUTIVE SESSION**

**IX. ADJOURNMENT**

**MOTION was made by Mr. Bramwell to Adjourn at 8:38 p.m. Second by Mr. Salvo. Vote: Unanimous. MOTION CARRIES.**

Respectfully Submitted by:

Janet A. Sweeney  
Board of Selectmen – Recording Secretary

**BOARD OF SELECTMEN**

**MINUTES OF MEETING OF**

**JULY 11, 2013**

**ROBERT W. KIMBALL, JR., CHAIRMAN**

**MARY T. STEELE, VICE-CHAIR**

**BRADFORD K. BRAMWELL, CLERK**

**TIMOTHY R. GIBLIN**

**ROBERT S. SALVO, SR.**

**Dated:** \_\_\_\_\_

**Documents Distributed/Reviewed at July 11, 2013, Board of Selectmen Meeting**

. Application of Tournament Players Club of Boston at Great Woods LLC, 400 Arnold Palmer Boulevard, for Change of Manager on its Common Victualer License and all accompanying documentation

. Application of Geoffrey Winslow for a one-day Beer and Wine license to be utilized at Everett Leonard Park, Saturday, August 3, 2013

. FY14 Cherry Sheets (July 3, 2013, Release Date); Updated Estimated Revenue and Expenditures Sheet; Updated Reserve Fund Transfer Schedule; End-of-Year Transfer Requests

. FY2014 Local Aid Assessments

. Reappointments-Terms Expiring June 30, 2013