

**BOARD OF SELECTMEN  
MINUTES OF MEETING  
JANUARY 31, 2013**

**I. CALL TO ORDER BY CHAIRMAN**

The January 31, 2013 Meeting of the Board of Selectmen was called to Order by Mr. Giblin, Chairman, at 7:00 p.m., held in the First Floor Selectmen's Conference Room.

A. ROLL CALL: Mr. Timothy Giblin, Chairman; Mr. Robert W. Kimball, Jr., Vice-Chair; Mr. Robert S. Salvo, Sr., Clerk; Mr. Bradford K. Bramwell; and Mrs. Mary T. Steele were present. Mr. Michael Yunits, Town Manager, was also present.

B. Pledge of Allegiance

**II. WARRANTS AND MINUTES**

A. Approve bi-weekly payroll for the period ended January 19, 2013, Warrant #44, dated January 24, 2013, in the amount of \$1,056,297.38

**MOTION was made by Mr. Salvo to Approve bi-weekly payroll for the period ended January 19, 2013, Warrant #44, dated January 24, 2013, in the amount of \$1,056,297.38. Second by Mr. Bramwell. Vote: Unanimous. MOTION CARRIES.**

B. Approve bills Warrant #45, dated January 24, 2013, in the amount of \$161,229.92

**MOTION was made by Mr. Salvo to Approve bills Warrant #45, dated January 24, 2013, in the amount of \$161,229.92. Second by Mr. Bramwell. Vote: Unanimous. MOTION CARRIES.**

C. Approve bills Warrant #46, dated January 31, 2013, in the amount of \$3,460,971.08

**MOTION was made by Mr. Salvo to Approve bills Warrant #46, dated January 31, 2013, in the amount of \$3,460,971.08. Second by Mr. Bramwell. Vote: Unanimous. MOTION CARRIES.**

D. Approve Minutes – October 18, 2012  
November 15, 2012  
December 6, 2012 Executive Session

**MOTION was made by Mr. Bramwell to Approve the Board of Selectmen Minutes of Meeting, dated October 18, 2012, as written. Second by Mr. Kimball. Vote: Unanimous. MOTION CARRIES.**

**MOTION was made by Mr. Bramwell to Approve the Board of Selectmen Minutes of Meeting, dated November 15, 2012, as written. Second by Mr. Kimball. Vote: Unanimous. MOTION CARRIES.**

**MOTION was made by Mr. Bramwell to Approve the Board of Selectmen Minutes of Meeting of Executive Session, dated December 6, 2012, as written. Second by Mr. Kimball. Vote: Unanimous. MOTION CARRIES.**

### **III. LICENSES AND PERMITS**

1. Application of Deborah A. Demers-Peel for a one-day Beer and Wine license to be utilized at Everett Leonard Park, Saturday, June 29, 2013, 1:00 P.M. – 5:00 P.M., for private party

It was noted there would be about 50-60 people arriving at various times.

**MOTION was made by Mr. Bramwell to Approve Application of Deborah A. Demers-Peel for a one-day Beer and Wine license to be utilized at Everett Leonard Park, Saturday, June 29, 2013, 1:00 P.M. – 5:00 P.M., for private party, with no police detail required, per Chief of Police. Second by Mr. Kimball. Vote: Unanimous. MOTION CARRIES.**

2. 7:30 P.M. HEARING – Application of Hole In One Auto Sales, LLC for a Class II License to Buy, Sell, Exchange or Assemble Second-Hand Motor Vehicles, or Parts thereof, in accordance with the provisions of Chapter 140 of the Massachusetts General Laws, at 242 Mansfield Avenue, Norton, MA 02766

Mr. Rezendes did not receive any green cards/certified mail receipts (return receipt requested); he had in his possession only receipts of being sent out.

Mr. Kimball called a Point of Order. He inquired if these are the actual receipts or receipts when sent out? It was noted they were sent out on January 22, 2013.

Mr. Kimball said they can have a discussion, but not in position of making a decision. This is a Public Hearing so need public input.

Attorney Ilana Quirk, Town Counsel, who was in the audience, recommended to consider putting off until next meeting because usually they should have control of the mailing. She discussed it being advertised seven (7) days in advance in newspaper. She said if a concern by Board, they could wait on this item until next meeting.

Mr. Giblin wanted to ensure the public had opportunity to receive the notification, and advised to extend it one more week.

Mr. Kimball agreed with Mr. Giblin, especially where there is a large mobile home park abutting property.

It was noted Christopher Parker is contact name. Mr. Rezendes wanted to ensure the CORI was done on the correct person.

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The Board communicated there was no need to redo advertisement or certified mailing, but to mail out by regular mail to residents and possibly receive a larger response.

**MOTION was made by Mr. Kimball to Table Hearing – Application of Hole In One Auto Sales, LLC for a Class II License to Buy, Sell, Exchange or Assemble Second-Hand Motor Vehicles, or Parts thereof, in accordance with the provisions of Chapter 140 of Massachusetts General Laws, at 242 Mansfield Avenue, Norton, MA 02766 to February 7, 2013 at 7:30 P.M. Second by Mrs. Steele. Vote: Unanimous. MOTION CARRIES.**

#### **IV. ANNOUNCEMENTS**

Annual Town Census forms must be signed and returned to Town Clerk's office within ten days of receipt.

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Communication from Police Chief Brian Clark Re: Patrolman Turcotte. He will be serving and honored as Honorary Captain at Celtics game on Sunday, Feb. 3<sup>rd</sup>.

#### **V. BUSINESS**

##### **A. NEW BUSINESS**

##### **1. Community Task Force Re: 2013 Community Clean Up Day in Norton**

Norton High School students Brittney Aliteto and Rachel Anderson were present.

It was noted former principal, Mr. Dewar, initiated this program. There were many volunteers last year. Date of this Cleanup will be April 27 from 9 to 11 a.m. They spoke to Highway Department/Keith Silver and that department will assist. They would like support from Board of Selectmen. Linking into Town website would be helpful.

Donations are needed (checks may be made payable to Town of Norton c/o 2013 Community Task Force/Clean Up Day).

Mr. Kimball advised them to contact town clerks office re: adding this onto website. He asked they come back before Board of Selectmen the first part of February/early March.

Mr. Giblin offered to donate leather gloves.

Bright tee-shirts were used for safety and key with police for this reason.

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Mr. Kimball asked Mr. Yunits to check on the donation of trash bags. The students believed the Highway Dept. was planning to provide them.

2. Bill Lippincott Re:
  - . Update – 2013 Founders Day Picnic and Fireworks
  - . Update – Regarding Employment Support Group of Norton at TCC

Update – 2013 Founders Day Picnic and Fireworks

He is acting as co-chair along with Sheri Cohen for Founders Day. The Committee is still formed and a core group who will go forward. Hopefully there will also be some new members. There has been a lot of support from businesses. First organizational meeting will be held February 11 at VFW at 7 p.m. If anyone from community wants to be involved, please attend. He said some changes will be the food courts and music they hope to have earlier.

Mrs. Steele thanked Mr. Lippincott, Mrs. Cohen, and volunteers for all their hard work.

Mr. Kimball referenced generators and possibly could have an alternative plan. Perhaps work with Mr. Yunits on capital. Mr. Lippincott said possibly a business could donate in a commercial capacity.

Update – Regarding Employment Support Group of Norton at TCC

Mr. Lippincott reported on employment support group and provided update. Skills provided for networking, interviewing, resume review, etc. This group is still available for people of Norton and surrounding towns.

3. Vote to Sign or authorize Town Manager, Michael D. Yunits, to sign the Graves Engineering, Inc.,/Norton Board of Appeals Standard Agreement for Limited professional Services-R2 for the Calendar Year 2013 Re: 274 East Main Street C40B Project

Mr. Giblin said information was in Board's packets.

**MOTION was made by Mr. Kimball to authorize Town Manager, Mr. Yunits, to sign the Graves Engineering, Inc.,/Norton Board of Appeals Standard Agreement for Limited professional Services-R2 for the Calendar Year 2013 Re: 274 East Main Street C40B Project. Second by Mr. Bramwell. Vote: Unanimous. MOTION CARRIES.**

4. Vote to Accept Donation of Land on East Hodges Street Rear (Map 36, Parcel 56, approximately 4.4 acres), for conservation and passive recreation purposes; and Vote to Sign Deed

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Mr. Giblin said information was in Board's packets along with a letter from Jennifer Carlino, Conservation Agent.

**MOTION was made by Mr. Bramwell to Accept Donation of Land on East Hodges Street Rear (Map 36, Parcel 56, approximately 4.4 acres), for conservation and passive recreation purposes; and Vote to Sign Deed. Second by Mrs. Steele. Vote: Unanimous. MOTION CARRIES.**

5. Review Liquor License Policy Changes

Mr. Giblin said he has not yet reviewed this, therefore, best to hold off on this agenda item until the February 21st meeting.

6. Review Response to Proposed Housing Authority Legislation

Mr. Yunits said he spoke to Police Chief Clark and issues are present. Highway Superintendent said road is in poor condition and catch basins are sinking. Building Inspector and Fire Chief Schleicher to check on any issues there may be in those buildings.

Mr. Kimball said he has concerns about conditions of facility. Also, issues of possible drugs, etc. Town Planner, Mr. Gabriel, said a church group in 1983 built this and there appears to be no reference to elderly housing in documentation. It is on the elderly housing list. Mr. Kimball said he recently understood it was advertised under Section-8 housing. He was glad to see inspections on buildings will be done. Eventually will plan to reach out to the owners. At one point they had plans of possibly expanding. Mr. Giblin spoke of importance of safety and certain activities occurring at that location they learned of from report.

Mr. Salvo suggested a letter be sent to owner /people who are hired to take care of that site (owner most likely not aware site is not being maintained).

Discussion: have inspections first; then communicate to owner with info, etc.

7. Town Vehicle Use Policy Update

Mr. Yunits stated he was still working on this. Insurance company sent him info on policies they have and a couple of policies from various businesses. Mr. Giblin said once info is back, they can review it to see if change(s) need to be made.

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North Attleboro Housing Authority is holding a meeting on Feb. 28 (Thursday night) a meeting re: local housing authorities.

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8. Discussion – Board of Selectmen Meetings Schedule

Mr. Giblin spoke of policy of cancellation of Board of Selectmen meetings. If there is not much on agenda, meeting could be put off until the following week, then at least three members should vote/agree to cancel it. It was discussed this is already a policy.

Mr. Kimball said a lot of towns have gone away from weekly meetings, upon speaking to them at the MMA conference. Is this the correct night to be meeting also is a question. Mr. Giblin agreed and said it would be a good idea to review if this is the best day of the week to meet.

Mr. Yunits said a lot of regional meetings are scheduled on Thursday nights.

Mr. Giblin said no vote was needed but just wanted to reiterate the policy.

**B. TOWN MANAGER'S REPORT**

Evaluation Update

Mr. Giblin said Mr. Yunits was asked to provide Board his evaluation. Next week, February 7, the Board of Selectmen evaluation sheets are due, and he would like them before that date if possible.

Chapter 61A Updates

Daggett Crandall – Mr. Yunits has heard nothing else from them after sending them a letter re: 61A Notice (no Purchase & Sale was included).

Update on Elim Housing Issue

Update was provided to Board.

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MSBA voted to approve the Massachusetts School Project for J. C. Solmonese School in the amount of \$777,999.00

**C. APPOINTMENTS/RESIGNATIONS**

**VI. SELECTMEN'S REPORT AND MAIL**

Mr. Kimball stated some Board members attended the MMA conference last weekend.

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Next Step Living will be discussed at next week's meeting.

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It was noted there are ten jail cells in Municipal Center's basement. They have a contact person who stated there may be an interest.

Mr. Kimball spoke of concrete; which was another idea and he will forward to Planning Board and Mass landfills (can do some research on this). He will work with Mr. Dumont, Board of Health Agent.

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Active Shooter Exercise was explained. If a person enters a building with a weapon; which actions should be taken. Mr. Kimball referenced a camera system which Mrs. Steele has previously discussed. And, it would be ideal to have cameras not only for town hall (it was noted cameras would not be paid for/not reimbursed). He noted where the high school is being built/renovated, now is the ideal time to install cameras. Mr. Kimball asked Mr. Yunits to reach out regarding this.

Mr. Bramwell said the high school does have some cameras and will expand slightly and it is an opportunity to look into this during the remodel.

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Congratulations to Lee Desmarais who was nominated as employee of the quarter for the ARC of Bristol County, and was nominated for her support and direction used in a creative way.

#### **VII. NEXT MEETING'S AGENDA**

. Next Step Living

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SRPEDD is looking to schedule a future meeting with Town also.

#### **VIII. EXECUTIVE SESSION**

1. To discuss strategy with respect to collective bargaining
2. To discuss strategy with respect to litigation
3. To consider the purchase, exchange, taking, lease, or value of real property

Chairman's Declaration:

**Declaration of the Chairman at 8:03 p.m.: I declare that Under G.L. c30A, Section 21(b)(3) and (4), the purpose of the executive session will be to discuss strategy with respect to collective bargaining; to**

**discuss strategy with respect to litigation; and strategy to consider the purchase, exchange, taking, lease, or value of real property, as a discussion of these strategies in open session could compromise**

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Chairman's Declaration:

**Declaration of the Chairman at 8:04 p.m.: Under G.L. c30A, Section 21(b)(3) and (4), the purpose of the executive session will be to discuss strategy with respect to litigation; strategy with respect to collective bargaining, and strategy to consider the purchase, exchange, taking, lease, or value of real property as a discussion of these strategies in open session could compromise the purpose for the executive session; and the Board shall not return to open session at the conclusion of the executive session.**

Motion to Convene Executive Session:

**MOTION was made by Mr. Kimball at 8:05 p.m. that the Board of Selectmen go into executive session, under G.L. c.30A, Section 21(a)(3), regarding discussion of strategy with respect to collective bargaining; to discuss strategy with respect to litigation; and strategy to consider the purchase, exchange, taking, lease, or value of real property. Second by Mr. Bramwell. Vote: Unanimous. MOTION CARRIES.**

Respectfully Submitted by:

Janet A. Sweeney  
Board of Selectmen – Recording Secretary



**Documents Distributed/Reviewed at January 31, 2013, Board of Selectmen Meeting**

. Board of Selectmen Draft Minutes dated October 18, 2012; November 15, 2012; and December 6, 2012-Executive Session

. Application of Deborah A. Demers-Peel for a one-day Beer and Wine license to be utilized at Everett Leonard Park, Saturday, June 29, 2013, 1:00 P.M. – 5:00 P.M., for private party

. Notice of Public Hearing- on the application of Hole In One Auto Sales, LLC for a Class II License to Buy, Sell, Exchange or Assemble Second-Hand Motor Vehicles, or parts thereof, in accordance with the provisions of Chapter 140 of the Massachusetts General Laws, address of 242 Mansfield Avenue, Norton, MA 02766; hearing to be conducted on January 31, 2013, 7:30 P.M. in the Selectmen's Meeting Room, Norton Municipal Center, 70 East Main Street, Norton, MA

. Graves Engineering, Inc. Standard Agreement for Limited Professional Services-R2-Calendar Year 2013

. Memorandum dated January 29, 2013, to Tim Giblin, Chairman of Board of Selectmen, from Jennifer Carlino, Conservation Agent, Re: Donation of land to Conservation Commission/East Hodges St. Rear (Map 36, Parcel 56, approximately 4.4 acres) with accompanying Deed

**BOARD OF SELECTMEN**  
**MINUTES OF MEETING OF**  
**JANUARY 31, 2013**

**TIMOTHY R. GIBLIN, CHAIRMAN**

**ROBERT W. KIMBALL, Jr., VICE-CHAIR**

**ROBERT S. SALVO, SR., CLERK**

**MARY T. STEELE**

**BRADFORD K. BRAMWELL**

**Dated:** \_\_\_\_\_