

**DRAFT  
BOARD OF SELECTMEN  
MINUTES OF MEETING FOR  
SEPTEMBER 22, 2011**

**I. CALL TO ORDER BY CHAIRMAN**

The September 22, 2011 Meeting of the Board of Selectmen was called to Order by Mr. Bramwell, Chairman, at 7:00 p.m. at the Municipal Center held in the Selectmen's Conference Room.

A. Roll Call: Mr. Bradford Bramwell, Chairman of the Board of Selectmen; Mrs. Mary Steele, Vice-Chair; Mr. Timothy Giblin, Clerk; Mr. Robert Kimball; and Mr. Robert Salvo were present. Mr. Michael Yunits, Town Manager, was absent due to illness.

**B. Pledge of Allegiance**

**II. WARRANTS AND MINUTES**

A. Approve bi-weekly payroll for the period ended September 17, 2011, Warrant #17, dated September 22, 2011, in the amount of \$1,129,368.85

**MOTION was made by Mr. Giblin to Approve bi-weekly payroll for the period ended September 17, 2011, Warrant #17, dated September 22, 2011, in the amount of \$1,129,368.85. Second by Mrs. Steele. Vote: Unanimous. MOTION CARRIES.**

B. Approve bills Warrant #18, dated September 22, 2011, in the amount of \$339,766.70

**MOTION was made by Mr. Giblin to Approve bills Warrant #18, dated September 22, 2011, in the amount of \$339,766.70. Second by Mrs. Steele. Vote: Unanimous. MOTION CARRIES.**

C. Minutes – There were no Minutes reviewed/approved.

**II. LICENSES AND PERMITS**

1. Application of Christopher Vinson, Wheaton College, for one-day beer and wine license, to be utilized at Tent located on the Wheaton Campus next to Athletic Fields, Saturday, September 24, 2011, 12:00 Noon – 4:00 P.M., for private party

Mr. Vinson said there would be id bracelets and one entrance only. There will be two TIPS certified bartenders for alumni and there will also be food and non-alcoholic beverages available.

**MOTION was made by Mr. Kimball to approve application of Christopher Vinson, Wheaton College, for one-day beer and wine license, to be utilized at Tent located on the Wheaton Campus**

**9/22/11 Bd. Of Selectmen Minutes**  
**Page 2**

**next to Athletic Fields, Saturday, September 24, 2011, 12:00 Noon – 4:00 P.M., for private party, with police details required as per Norton Police Chief. Second by Mrs. Steele. Vote: Unanimous. MOTION CARRIES.**

2. Application of Katharine Tracy, Director, Leah Fernandes Memorial Fund, for 5K Run/Walk Permit to be held Saturday, September 24, 2011, 9:30 A.M. - 12:30 P.M..

This is a fundraiser and a scholarship for Leah Fernandes' brother. Police details to be set up and all back roads to be utilized.

Mr. Giblin commended all for setting this up. There are 200 runners signed up thus far. Additional donations may be made to Leah Fernandes Memorial Fund c/o North Easton Savings Bank, Norton.

**MOTION was made by Mr. Kimball to approve application of Katharine Tracy, Director, Leah Fernandes Memorial Fund, for 5K Run/Walk Permit to be held Saturday, September 24, 2011, 9:30 A.M. - 12:30 P.M., with start of Run/Walk at J.C. Solmonese School, subject to police details required as proposed, and to waive all application fees.**

**IV. ANNOUNCEMENTS**

Mrs. Steele stated there will be a halloween costume drive to benefit children in need from infants to teens; donate costumes to Ora Andrews Insurance (more details to follow).

**V. BUSINESS**

**A. NEW BUSINESS**

1. 7:10 P.M. - Joyce Bernardo Re: Request of Tri-Centennial Committee to waive 10% Service Charge on Fire/Police Outside detail bill for Tricentennial Picnic August 21, 2011

Mr. Brian Coughlin thanked Board of Selectmen for all of their assistance.

**MOTION was made by Mr. Giblin to approve Request of Tricentennial Committee to waive 10% Service Charge/Fee on Fire/Police Outside detail bill for Tricentennial Picnic held on August 21, 2011. Second by Mrs. Steele. Vote: Unanimous. MOTION CARRIES.**

Mr. Coughlin stated they were very proud of fire and police departments, including the police cruiser and fire truck; and a thank you to Mr. Salvo for his volunteer efforts. Last event to be held on Oct. 23- Tricentennial Park dedication. They invited Board of Selectmen to the October 23 Tricentennial Park dedication.

Mr. Coughlin asked the Board if they would like to put something in time capsule at 250 East Main Street and need it by Oct. 3.

Mr. Kimball said possibly a Town Report with message from each Board of Selectmen in it. Mr. Kimball and Fire Chief Schleicher were thanked for being in the dunk tank and for the use of the

**9/22/11 Bd. Of Selectmen Minutes**  
**Page 3**

popcorn machine donation.

2. Review October 12, 2011 Fall Annual Town Meeting Draft Warrant

Mr. Tarantino said last night they voted on last article and they did finish. All members of Commission were referenced. One group not involved was the general public, even with public hearing, it was unfortunate not many attended as this Commission met over 30 times.

Mr. Tarantino distributed "Charter Review Commission 2010 - 2011 Proposed Charter Revision, Sept. 21, 2011"

Three articles drafted and Mr. Tarantino explained these respective articles. One article deal with general changes to water and sewer commission (changing membership from three to five). The other article relates to town clerk position to appointed from elected. Due to open meeting law, there is a need to have an experienced town clerk. Also, this is a paid position and need to have some job security.

Mr. Bramwell thanked Mr. Tarantino and the Charter Review Commission members. Mr. Bramwell understood it was a time-consuming process and probably frustrating when no input was received from public.

Mr. Tarantino said they can defend their positions on all recommendations.

Mr. Kimball said he has the utmost confidence with the people on that Commission, and confident this is the best document the Commission arrived at.

Mr. Tarantino said original Charter was an excellent document, but things change, especially with open meeting laws, etc. However, the base document of 12 years ago was a good document.

Mr. Kimball said this draft being proposed has no hidden agenda and not politically motivated which original document did. The one just recently done was very clear and transparent.

Mr. Kimball said Article 2 regarding Water and Sewer Commission-five people instead of three does not put Town behind the "eight ball". Town Manager making appointment is a good idea. Regarding Town Clerk - this is way overdue to make it appointed. Today it is a professional position and a lot of legal things involved. Fortunately, Ms. Sicard is doing a great job as town clerk. It should be a full time professional position appointed by town manager was his belief. If this passes at town meeting, he would personally feel the Town has the best person for the job currently and to put in professional hands of town manager.

Mr. Tarantino said Diane Casagni, former town clerk, did an excellent job as town clerk also for the 20 years he was in Town.

Mr. Tarantino said they cannot hold election with one person. Regarding the Water and Sewer or town

**9/22/11 Bd. Of Selectmen Minutes**  
**Page 4**

clerk position; it is a good idea to let town manager appoint.

Mr. Giblin thanked Mr. Tarantino for being Chairman of that Committee as he did a good job.

Mr. Tarantino discussed a “recall”. Trying to be fair to Town and not political. A copy with of this document will be left with Board of Selectmen's Secretary, Carol Instasi, and electronic version will be left with Ms. Sicard the next morning, or they can contact him and he will mail out a copy. Copies also available at library.

Mr. Kimball asked Mr. Bramwell to have a few copies of Town Charter at Carol Instasi's desk. Discussion ensued.

Mr. Tarantino said there are currently three excellent people on Water & Sewer Commission, one of which is appointed and it is a large commitment to be on that Board.

Mr. Tarantino thanked Commission and Board of Selectmen for opportunity to serve.

Mr. Bramwell recommended to defer rest of warrant until Mr. Yunits returns.

3. Vote intent to layout Johnson Drive and remand to Planning Board

**MOTION was made by Mr. Giblin to vote intent to layout Johnson Drive and remand to Planning Board. Second by Mrs. Steele.**

**Discussion: Mrs. Steele said every other Board has signed-off and appears all done way it should be completed.**

**Mr. Kimball stated there were some issues but corrected and now to go back to Planning Board.**

**Vote: Unanimous. MOTION CARRIES.**

**B. TOWN MANAGER'S REPORT**

**C. APPOINTMENTS/RESIGNATIONS**

1. Appointment of Part-Time Temporary Director of Veterans' Services

Mr. Giblin referenced regionalization with Easton in which that person retired. This is part-time and temporary and Mr. Giblin is working with Mr. Yunits to possibly work with four towns.

**MOTION was made by Mr. Giblin to approve appointment of Michael C. Johns as Part-Time Temporary Director of Veterans' Services. Second by Mr. Kimball. Vote: Unanimous. MOTION CARRIES.**

**2. Firefighter Appointments**

Fire Chief Schleicher was in audience in the event of any questions where Mr. Yunits was absent.

Chief Schleicher said it will bring staff to 28 firefighters plus chief.

Mr. Kimball spoke of recent discussions in past.

Mr. Kimball asked Chief Schleicher to keep Board informed when exams will be occurring. Also need to get money in account so try to bring to at least 30 and get out of the spiral with overtime.

Mr. Giblin said it would be a good idea to continue with system and not slow system down. Discussion ensued.

Chief Schleicher stated he hoped to get a firm date soon. Possibly a class in January or April.

**MOTION was made by Mr. Giblin to approve appointment of Nicholas S. Reis and Eric J. Tynan with time specifications as specified within Mr. Yunits letter. Second by Mrs. Steele. All members voted in the affirmative, except for Mr. Salvo voting “present”. MOTION CARRIES.**

It was noted both candidates were working as emergency staff and familiar with computer system, etc.

**VI. SELECTMEN’S REPORT AND MAIL**

Mr. Salvo spoke of filling a position on Housing Authority. Letters of interest can be sent to Municipal Center.

Mr. Salvo asked if Disability (handicap) Commission is active in Town? A new school is being renovated/built and need be ADA compliant.

Mr. Kimball said Building Inspector is ADA compliance officer. The Commission on Disabilities has not been active for a while.

Mr. Bramwell said he will check into the Commission on Disabilities.  
.....

Mr. Kimball spoke about thinking about forming a committee for weed control; reducing amount of weeds in lakes/reservoir; Winnecunnet; Chartley Pond, etc. Need to arrive at some funding for weed control.  
.....

Mr. Kimball said Senior Center got “spiffed-up” a bit. Town Hall will be next and all work performed by prisoners/sheriff's office. All money is through donations and no town funds are being used. There are a lot of volunteers.  
.....

**9/22/11 Bd. Of Selectmen Minutes**  
**Page 6**

Session on Open Meeting Law held last night and a person must be provided opportunity to speak. It is not up to the chairman of the board. Once one person is allowed to speak, everyone has a right to speak.

There are a lot of new changes and must comply with these laws and he has a list of changes.

Mr. Giblin said perception is important also (i.e., Board of Selectmen members at a soccer game could be construed as a problem with open meeting law; e-mails should have no opinions, etc. Texting is also included, and hard drives can be looked at).

.....

Mr. Bramwell said next Tuesday evening at 6:30 p.m. at High School library, the School Building Committee will be voting at its meeting and introduction of new construction manager. As usual, this is open to the public also.

Mr. Kimball said Town Meeting will be held at Middle School and not at Yelle School due to work being done at Yelle School.

**VII. NEXT MEETING'S AGENDA**

1. 7:05 P.M. - Emergency Response Roundtable Discussion with Local and State Officials
2. Fire Chief Paul J. Schleicher Swearing-in Ceremony

**VIII. EXECUTIVE SESSION**

**IX. ADJOURNMENT**

**MOTION was made by Mr. Giblin to Adjourn at 8:15 p.m. Second by Mrs. Steele. Vote: Unanimous. MOTION CARRIES.**

**Respectfully Submitted by:**

**Janet A. Sweeney**  
**Board of Selectmen – Recording Secretary**







**BOARD OF SELECTMEN  
MINUTES OF MEETING OF  
SEPTEMBER 22, 2011**

**Bradford K. Bramwell, Chairman**

**Mary T. Steele, Vice-Chair**

**Timothy R. Giblin, Clerk**

**Robert W. Kimball, Jr.**

**Robert S. Salvo, Sr.**

**Date Approved:\_\_\_\_\_**

**Documents Viewed/Distributed at Board of Selectmen Meeting of September 22, 2011**

. Document entitled: “Charter Review Commission – 2010-2011 Proposed Charter Revision, September 21, 2011”

. As-Built Plan and Profile of Johnson Road within Todd Estates, Norton, MA drawn by RIM Engineering Co, Inc.

. Memo, dated September 14, 2011, addressed to Board of Selectmen from Town Manager, Michael D. Yunits, regarding Notice of Appointment of Part-Time Temporary Director of Veterans' Services, Michael C. Johns

. Memo, dated September 16, 2011, addressed to Board of Selectmen from Town Manager, Michael D. Yunits, regarding Notice of Appointment of Firefighter, Nicholas S. Reis

. Memo, dated September 16, 2011, addressed to Board of Selectmen from Town Manager, Michael D. Yunits, regarding Notice of Appointment of Firefighter, Eric J. Tynan