

**BOARD OF SELECTMEN
MINUTES OF MEETING FOR
MAY 19, 2011**

I. CALL TO ORDER BY CHAIRMAN

The May 19, 2011 Meeting of the Board of Selectmen was called to Order by Mr. Kimball, Chairman, at 7:00 p.m. At the Norton Library, Community Room.

A. Roll Call: Mr. Robert Kimball, Chairman of Board of Selectmen; Mr. Brad Bramwell; Mr. Robert Salvo; and Mr. Timothy Giblin were present. Mrs. Mary Steele arrived at 7:15 p.m. Mr. Michael Yunits, Town Manager, was also present.

B. Pledge of Allegiance

II. WARRANTS AND MINUTES

A. Approve bi-weekly payroll for the period ended April 30, 2011, Warrant #65, dated May 5, 2011, in the amount of \$994,868.06

MOTION was made by Mr. Bramwell to approve bi-weekly payroll for the period ended April 30, 2011, Warrant #65, dated May 5, 2011, in the amount of \$994,868.06. Second by Mr. Giblin. Vote: Unanimous. MOTION CARRIES.

B. Approve bills Warrant #66, dated May 5, 2011, in the amount of \$460,090.87

MOTION was made by Mr. Bramwell to approve bills Warrant #66, dated May 5, 2011, in the amount of \$460,090.87. Second by Mr. Giblin. Vote: Unanimous. MOTION CARRIES.

C. Approve bills Warrant #67, dated May 12, 2011, in the amount of \$1,399,028.42

MOTION was made by Mr. Bramwell to approve bills Warrant #67, dated May 12, 2011, in the amount of \$1,399,028.42. Second by Mr. Giblin. Vote: Unanimous. MOTION CARRIES.

D. Approve bi-weekly payroll for the period ended May 14, 2011, Warrant #68, dated May 19, 2011, in the amount of \$1,010,611.09

MOTION was made by Mr. Bramwell to approve bi-weekly payroll for the period ended May 14, 2011, Warrant #68, dated May 19, 2011, in the amount of \$1,010,611.09. Second by Mr. Giblin. Vote: Unanimous. MOTION CARRIES.

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E. Approve bills Warrant #69, dated May 19, 2011, in the amount of \$143,773.00

MOTION was made by Mr. Bramwell to approve bills Warrant #69, dated May 19, 2011, in the amount of \$143,773.00. Second by Mr. Giblin. Vote: Unanimous. MOTION CARRIES.

. Minutes – March 10, 2011
March 31, 2011

MOTION was made by Mr. Bramwell to approve the Board of Selectmen Minutes of Meeting, dated March 10, 2011, as written. Second by Mr. Giblin. Vote: Unanimous. MOTION CARRIES.

MOTION was made by Mr. Bramwell to approve the Board of Selectmen Minutes of Meeting, dated March 31, 2011, as written. Second by Mr. Giblin. Vote: Unanimous. MOTION CARRIES.

III. LICENSES AND PERMITS

IV. ANNOUNCEMENTS

. JCS Spring Fair to be held May 21, 2011 from 10 a.m. -3 p.m. At J.C. Solmonese School.
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. Residents may register to vote at Town Clerk's Office until 5/21/11 for Special Town Election.
Absentee Ballots will be available at the Town Clerk's Office beginning on Monday, May 23, 2011.
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. Memorial Day Parade to be held 10 a.m. on May 30 (Monday).
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. Elaine Jackson, Head Librarian, Retirement Celebration at Norton Library on June 5 from 1-4 p.m.
(Open House) and Presentation to be held at 2 p.m.
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. Fundraiser at Norton Country Club for Norton High School Swim Team on June 27 at 1:30 p.m.
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. Blood Drive at Sturdy Memorial Hospital from 11 a.m. -4 p.m. On June 23, 2011.
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Mrs. Steele arrived at 7:15 p.m.
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Mr. Salvo spoke of an opening on Water and Sewer Commission and interest letter/resume to be received by May 31 (no later than 4 p.m.). Mr. Kimball said copy to Board of Selectmen as well as Water and Sewer Commission, so both boards/commissions can also review resume/interest letter. Engineering background would be helpful.

V. BUSINESS

A. NEW BUSINESS

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1. Clarence P. "Butch" Rich Re: Tri-Centennial Parade, June 12, 2011

It was noted this agenda item was rescheduled to be on May 26, 2011 agenda.

2. Award of Bid for Paper

Paper Bid to W.B. Mason. Mr. Yunits reviewed prices and specifics with the Board.

MOTION was made by Mr. Bramwell to approve award bid for paper to W.B. Mason for a twelve month period, commencing on July 1, 2011 Second by Mr. Giblin. Vote: Unanimous. MOTION CARRIES.

3. Award of Bid for Office Supplies

Office Supplies Bid to Universal Business Equipment Corp., Bridgeport, CT

Mr. Yunits discussed pricing and discount by utilizing SERSG.

MOTION was made by Mr. Bramwell to approve award bid for office supplies contract to Universal Business Equipment Corp., Bridgeport, CT, for a two year period, commencing on July 1, 2011. Second by Mr. Giblin. Vote: Unanimous. MOTION CARRIES.

4. Award of Bid for Ambulance Billing

Board discussed if they should table this or wait for Fire Chief Gomes. Mr. Kimball said they should Table this item.

NO ACTION TAKEN AT THIS TIME.

5. Vote to approve and sign Board of Selectmen's comment for the Army Corps of Engineers Public Hearing on the DEIS/DEIR, on the proposed South Coast Rail Project

MOTION was made by Mr. Bramwell to approve and sign Board of Selectmen's comment/ letter for the Army Corps of Engineers Public Hearing on the DEIS/DEIR, on the proposed South Coast Rail Project (comment/letter to be sent to Secretary Richard K. Sullivan, Jr., Executive Office of Energy and Environmental Affairs, and Mr. Alan Anacheka-Nasemann, U.S. Army Corps of Engineers, NE District). Second by Mr. Giblin. Vote: Unanimous. MOTION CARRIES.

6. Discussion Re: June 6, 2011 Special Town Meeting

Mr. Yunits said School Committee appeared before FinCom and is awaiting the MSBA number. MSBA is scheduled for June 8, 2011, after Special Town Meeting. He stated he e-mailed Board of Selectmen, earlier that day, the budget reimbursement rate sheet (63.42% plus 1% for construction manager at risk and inspection = Total of 64.42% reimbursement rate).

Mr. Yunits indicated they are waiting for Board of Selectmen to state whether or not they agree to it. It Discussion ensued. He said it is a great opportunity for Town and he took a tour of high school last week and stated Town will need to do a lot to high school eventually anyway.

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Mr. Kimball spoke of meeting date/time changed. He said if they go to Town Meeting with 64.42% reimbursement rate; and if, for some reason, it is changed; he asked if it could null and void? Extra point being given to Norton and explained.

Mr. Kimball said it has been submitted to state and waiting for MSBA to approve.

Mr. Bramwell referenced Tuesday- a School Building Committee Meeting, and Margaret Wood has been talking to MSBA and State to potentially pay part of sewer connection too (part of pumping station picked up by two schools which is slightly over \$100,000 they are looking at). Ms. Wood asked State about this.

Mr. Yunits stated he also talked to Water and Sewer Commission and they will waive all application fees; inspection fee(s) of \$50 will be charged. \$25,000 available for people to oversee/review and \$25,000/year for construction. Sprinkler system was also referenced.

Mr. Kimball said hopefully there will be more information at the next meeting.

7. Fire Chief Richard J. Gomes Re: EMS Proclamation

EMS Proclamation was discussed and was read aloud by Mr. Bramwell.

8. Fire Chief Richard J. Gomes Re: Awards Ceremony

Fire Chief Gomes presented service awards. Awards presented to various Fire Department employees for their 20, 30, 35 years of service. Judith McCarron, Administrative Assistant to Fire Dept., was presented with a Certificate of Appreciation for 28 years of service.

Mr. John F. Morrissey has the most years on the job (40 years), however, he was not present this evening.

Mr. Kimball recognized Fire Chief Richard J. Gomes for his many years of service to the Town of Norton.

B. OLD BUSINESS

C. TOWN MANAGER'S REPORT

Mr. Yunits said he and Health Agent had meeting along with Rep Jay Barrows regarding potential solar project and possible lease of land; Town to be paid money. Foxboro is looking at same aspect.

Mr. Kimball referenced Norton's landfill and of Mansfield possibly doing same. Discussion ensued.

D. APPOINTMENTS/RESIGNATIONS

1. Appointment to the Conservation Commission, to fill the vacancy created by the resignation of Earl C. Willcott, Jr., term to expire June 30, 2011

Mr. Kimball said there were two interviews for opening on Conservation Commission; term to expire

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on 6/30/11 and to fill Earl Willcott's appointment. The two people being interviewed: Michele Simoneaux and Tina Guerrini. Those two candidate names will be put in automatic nomination.

Mr. Bramwell said he appreciated people coming forward and no matter who was chosen there are other positions available.

Mrs. Steele voted for Michele Simoneaux

Mr. Bramwell voted for Michele Simoneaux

Mr. Giblin voted for Michele Simoneaux

Mr. Kimball voted for Michele Simoneaux

Mr. Salvo voted for Tina Guerrini

By above vote, Ms. Simoneaux to be appointed to Conservation Commission, with term to expire June 30, 2011.

Mr. Giblin thanked Ms. Guerrini for applying for position and hoped she applied for other available positions.

2. Resignation of Alec E. Rich, III, from the Water/Sewer Commission, effective May 17, 2011
Alec Rich

It was asked by Board for Mr. Yunits to send Mr. Rich a thank you letter. It must be posted, and if anyone interested, they should send letter of interest to Water & Sewer Commission as well as Board of Selectmen as indicated earlier in the meeting.

SELECTMEN'S REPORT AND MAIL

Letter dated May 12, 2011 from Rehoboth Fire Dept. addressed to Fire Chief Richard J. Gomes, commending Norton Fire Dept. for their assistance for mutual aid on May 4, 2011, on 128 Bay State Road structural fire.

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Letter dated May 9, 2011 from Paul and Rosalie Vacca, 157 Mansfield Avenue, Lot 52, Norton, MA, addressed to Fire Chief Richard J. Gomes thanking Chief Gomes and the Fire Dept. for their courteous and professional assistance during the fire in their home on April 28, 2011.

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Invitation from Cub Scouts, Pack 27, United States Flag Retirement Ceremony to be held May 25, 2011 at 6:30 p.m. at Chartley United Methodist Church.

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Mr. Giblin said possibly they could add public intoxication issue to future agenda when Chief of Police, Brian Clark, is available.

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Mr. Kimball thanked the Board of Selectmen for all their help and support and hopeful this Town is going in the right direction.

NEXT MEETING'S AGENDA

1. Chief of Police, Brian M. Clark, Re: Police Officers Recognition
2. Town Clerk, Danielle Sicard, Re: Vote – Re-Precincting

VIII. EXECUTIVE SESSION

IX. REORGANIZATION OF THE BOARD

Mr. Yunits asked Board of Selectmen for nominations for Chairman.

MOTION was made by Mr. Giblin to nominate Mr. Bramwell as Chairman. Second by Mrs. Steele. Vote: Unanimous. MOTION CARRIES.

Mr. Yunits asked Board of Selectmen for nominations for Vice-Chair.

MOTION was made by Mr. Kimball to nominate Mrs. Steele as Vice-Chair. Second by Mr. Bramwell. Vote: Unanimous. MOTION CARRIES.

Mr. Yunits asked Board of Selectmen for nominations for Clerk

MOTION was made by Mrs. Steele to nominate Mr. Giblin as Clerk. Second by Mr. Bramwell. Vote: Unanimous. MOTION CARRIES.

ADJOURNMENT

MOTION was made by Mrs. Steele to Adjourn at 8:25 p.m. Second by Mr. Giblin. Vote: Unanimous. MOTION CARRIES.

Respectfully Submitted by:

**Janet A. Sweeney
Board of Selectmen – Recording Secretary**

Documents Viewed/Distributed at Board of Selectmen Meeting of May 19, 2011

- . SERSG IFB for Paper for Fiscal Year 2012
- . SERSG Office Supplies IFB for Fiscal Years 2012 and 2013 Contract Award Sheet
- . MSBA Project Scope and Budget Reimbursement Rate Certification
- . Letter to Secretary Richard K. Sullivan, Jr., Executive Office of Energy and Environmental Affairs, and Mr. Alan Anacheka-Nasemann, U.S. Army Corps of Engineers, NE District, from Norton Board of Selectmen regarding South Coast Rail Project – Comment for the Draft EIS/EIR of February 2011
- . Memo from Town Clerk, Danielle Sicard, dated May 19, 2011, regarding last day to register to vote for the Special Town Election is Saturday, May 21, 2011; and Absentee Ballots will be available at Town Clerk's Office beginning on Monday, May 23, 2011
- . Invitation to retirement party of Elaine Jackson, Head Librarian, Norton Library: June 5, 2011 (1-4 p.m.)
- . Letter, dated May 11, 2011, to Town Manager, Michael Yunits, and Board of Selectmen, from Duane Knapp, Superintendent regarding unanimous vote made on April 25, 2011, declaring seat of Alec Rich, III vacant
- . Resignation letter/documentation, dated May 10, 2011, from Alec E. Rich III re: resignation from Water & Sewer Commission
- . Notice of vacancy on Board of Water/Sewer Commissioners
- . EMS Week Proclamation (Designate Week of May 15-22, 2011)
- . Commendation letter dated May 12, 2011, from Robert F. Pray, Fire Chief, to Fire Chief Richard J. Gomes, Norton Fire Dept. regarding assistance in May 4, 2011 four-alarm structure fire
- . Commendation letter dated May 9, 2011, from Paul and Rosalie Vacca, 157 Mansfield Avenue, Lot 52, to Norton Fire Chief Richard J. Gomes, and Norton Board of Selectmen, thanking the Fire Dept. for their courteous and professional assistance during an April 28, 2011 fire at their residence

**BOARD OF SELECTMEN
MINUTES OF MEETING OF
MAY 19, 2011**

Robert W. Kimball, Jr., Chairman

Mary T. Steele, Vice-Chair

Bradford K. Bramwell, Clerk

Timothy R. Giblin

Robert S. Salvo, Sr.

Date Approved: _____