



## TOWN OF NORTON

### BOARD OF SELECTMEN

70 EAST MAIN STREET

MUNICIPAL CENTER, NORTON, MASS. 02766

TELEPHONE (508) 285-0210

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### BOARD OF SELECTMEN MINUTES OF MEETING FOR JULY 1, 2010

I. CALL TO ORDER BY CHAIRMAN: The July 1, 2010, Board of Selectmen meeting was called to order at 7:00 p.m. by Chairman, Mr. Kimball.

A. Roll Call: Chairman, Mr. Robert Kimball; Vice-Chair, Messrs. Bradford Bramwell, Clerk; Timothy Giblin; Robert Salvo; and Mrs. Mary Steele, Vice-Chair were present. Mr. James Purcell, Town Manager, was also present.

B. Pledge of Allegiance

### II. WARRANTS AND MINUTES

A. Approve bills Warrant #76, dated June 24, 2010, in the amount of \$278,890.96

**MOTION was made by Mr. Bramwell to Approve bills Warrant #76, dated June 24, 2010, in the amount of \$278,890.96. Second by Mr. Giblin. Vote: Unanimous. MOTION CARRIES.**

B. Approve bi-weekly payroll for the period ended June 26, 2010, Warrant #77, dated June 30, 2010, in the amount of \$637,126.07

**MOTION was made by Mr. Bramwell to Approve bi-weekly payroll for the period ended June 26, 2010, Warrant #77, dated June 30, 2010, in the amount of \$637,126.07. Second by Mr. Giblin. Vote: Unanimous. MOTION CARRIES.**

C. Approve FY2011 bills Warrant #1, dated July 1, 2010, in the amount of \$3,224,570.02

**MOTION was made by Mr. Bramwell to Approve FY2011 bills Warrant #1, dated July 1, 2010, in the amount of \$3,224,570.02. Second by Mr. Giblin. Vote: Unanimous. MOTION CARRIES.**

7/01/10 Bd. Of Selectmen Minutes

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D. Approve Minutes

No Minutes were reviewed/approved.

### **III. LICENSES AND PERMITS**

1. 7:05 P.M. – Application of Betsy O'Brien for one-day Beer and Wine License, to be utilized at Everett Leonard Park, July 25, 2010, 12:30 P.M. – 4:30 P.M. for private party

It was noted no detail officer required per Police Chief Clark. This is a family cookout.

**MOTION was made by Mr. Bramwell to approve Application of Betsy O'Brien for one-day Beer and Wine License, to be utilized at Everett Leonard Park, July 25, 2010, 12:30 P.M. – 4:30 P.M. for private party, with no detail officer required per Police Chief Clark. Second by Mrs. Steele. Vote: Unanimous. MOTION CARRIES.**

2. 7:10 P.M. – Application of 33 Investing Corp. d/b/a Sportsway Café, 57 West Main Street, Norton, MA, for change of manager on its Common Victualer License to Expose, Keep for Sale, and to Sell All Kinds of Alcoholic Beverages To Be Drunk On the Premises, from Jeremy Fontaine to Christopher Barrows

Mr. Giblin explained the strict liquor policy the Town holds and is aware it was signed but something the Town of Norton takes seriously especially with a college in Town, etc.

Mr. Barrows said he has a good relationship with the college.

Mr. Kimball said they wanted to make Mr. Barrows aware of Norton's policies and procedures.

**MOTION was made by Mr. Salvo to approve 7:10 P.M. – Application of 33 Investing Corp. d/b/a Sportsway Café, 57 West Main Street, Norton, MA, for change of manager on its Common Victualer License to Expose, Keep for Sale, and to Sell All Kinds of Alcoholic Beverages To Be Drunk On the Premises, from Jeremy Fontaine to Christopher Barrows. Second by Mr. Giblin. Vote: (Roll Call Taken): In Favor: Mr. Salvo, Mr. Giblin, Mr. Bramwell, Mrs. Steele, and Mr. Kimball. MOTION CARRIES.**

### **IV. ANNOUNCEMENTS**

Town Offices will be closed Monday, July 5, 2010, in observance of Independence Day. Have a safe and happy holiday!

Historic District Commission wanted to ensure any permanent or temporary sign to be erected; residents must ask permission if in Historic District (located on Route 123 and Route 140).

**7/01/10 Bd. Of Selectmen Minutes**

Congratulations to Norton High School Baseball team's recent game against Ware.  
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A notice from Norton Parks and Recreation – a Junior Golf Program to be held during month of July for boys and girls aged 6 and above from 2:30-3:30 p.m. For more info contact: peterwalsh@mgalinks.org.

## V. BUSINESS

### A. NEW BUSINESS

#### 1. 7:15 P.M. – Fire Chief Richard J. Gomes Re:

- . Hurricane Preparedness
- . Regional Emergency Planning Committee update
- . Review of Regional Drill

#### Hurricane Preparedness:

Chief Gomes noted website of [www.mass.gov.FEMA](http://www.mass.gov.FEMA) for assistance with emergencies with hurricanes, storms, etc. He advised that residents should keep gutters clean, keep food items on hand, etc.

Chief Gomes said he continues to apply for grants to pay for the signs for evacuation routes, etc. Discussion ensued on a potentially active hurricane season for 2010.

#### Regional Emergency Planning Committee Update:

Norton is in the top two REPC (Regional Planning Committees) in the state. Six communities awarded money. Drills are conducted and Chief Gomes reviewed regional drill.

#### Review of Regional Drill:

Chief Gomes said Mr. Giblin attended the drill and important to have members of Norton Board of Selectmen present. Sensata and Bay State Gas spent energy, money and time. Sherriff Hodgson's office also helped.

FEMA claims were discussed. FEMA reps did a great job and Norton was #2 in northern Bristol County regarding damage. Municipal damage totaled \$38,046 with reimbursement at 75%; not 80% as he stated previously.

Chief Gomes said Gretchen Stalters, who is on Cable Commission, saw some comments in newspaper regarding weak cable info on flood and he has been invited to appear before cable commission this month (possibly on July 8) to discuss weak cable info. This will be discussed and ironed out.  
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Fire Chief Gomes stated fireworks are illegal as many are lit on July 4<sup>th</sup>. They are illegal but if people decide to light fireworks they must be careful as they are very dangerous.

**Page 4**

2. Chief of Police Brian R. Clark, Fire Chief Richard J. Gomes, Highway Supt. Keith Silver Re: Library Square traffic pattern

It was noted this is a shortcut between Mansfield Avenue and East Main Street.

Chief Clark said personally no complaints from public about this area and not a lot of accidents. Historic Commission will not let the Common be torn up. If it was a one-way toward library it would be beneficial. He had no great ideas for that area.

Discussion on East Main Street toward center of Town and Police Chief Clark said a possible double line; a wider lane he would like to see but Fire Chief Gomes has a different opinion. Discussion followed on road layout.

Fire Chief Gomes said it will only work going west if changing to one way. No advantage to go over double-line to get to light as cannot take a left until light turns. No double line back further.

Mr. Salvo said State needs to come in and observe what is happening.

Mr. Kimball suggested Mr. Silver and Mr. Purcell can speak with Mass Highway regarding this.

Mr. Salvo said also the sequence of traffic lights needs to be adjusted. There is a backup of traffic to Howard Street or further down. Traffic also backs up to Produce Barn. Discussion ensued.

Mr. Kimball said in future Town can possibly talk to Wheaton College to take another 5-10 feet in that location. If library was made one-way west in future, would add 5' to Old Colony Road.

Mr. Salvo referenced Dean Street and John Scott Blvd., many drivers drive through stop sign without stopping and he received a call regarding this.

Mr. Purcell said SRPEDD (Southeastern Regional Planning Agency) would be a good starting block. The Town receives a certain number of hours of planning assistance and Planning Board receives it but consults/shares with Board of Selectmen and is generous.

Mr. Salvo said if Board of Selectmen decided to make it one-way in future does State need a letter?

Mr. Purcell responded he believed they did need to notify State.

3. Award Paper Bid

Mr. Purcell said Town Government and School Dept. are in SERSG each year. \$31,000 estimated in cost for fiscal '011. 79% of total represents School Dept.

7/01/10 Bd. Of Selectmen Minutes  
Page 5

Mr. Giblin asked for comparison to last year?

Mr. Purcell said he did not know; but it is the low bid. He will bring that answer at the next meeting.

**MOTION was made by Mr. Giblin to award paper bid to W.B. Mason commencing on 7/1/10. Second by Mrs. Steele. Vote: Unanimous. MOTION CARRIES.**

4. Transfers of Appropriations

Mr. Purcell said state law does not permit cities and towns to transfer funds in May and June, which are the last two months of fiscal year. This is a relatively modest collection of transfer of appropriations. Largest one was Fire Dept. about \$23,000. Mr. Purcell said he could answer any questions from Board, however, impact to Town is zero. Mr. Purcell said School Dept. has done this for a very long time.

Transfers discussed as presented at this July 1, 2010 were all approved by Board of Selectmen.  
Total in transfers = \$31,417.00

**MOTION was made by Mrs. Steele to approve transfer for extra printing expense. Second by Mr. Bramwell. Vote: Unanimous. MOTION CARRIES.**

**MOTION was made by Mr. Giblin to approve transfer (account 122-510) amount \$1,000. Second by Mr. Bramwell. Vote: Unanimous. MOTION CARRIES.**

**MOTION was made by Mr. Giblin to approve transfer of Treasurer's office in amount of \$2357. Second by Mr. Bramwell. Vote: Unanimous. MOTION CARRIES.**

**MOTION was made by Mr. Giblin to approve transfer, Town Clerk, in amount of \$2,000. Second by Mr. Bramwell. Vote: Unanimous. MOTION CARRIES.**

**MOTION was made by Mr. Giblin to approve transfer, Conservation Commission, in amount of \$200. Second by Mr. Bramwell. Vote: Unanimous. MOTION CARRIES.**

**MOTION was made by Mr. Giblin to approve transfer, Fire Dept. expenses, in amount of \$18,000. Second by Mr. Bramwell. Vote: Unanimous. MOTION CARRIES.**

**MOTION was made by Mr. Giblin to approve transfer, EMS Expenses to Fire Dept., in amount of \$5,000. Second by Mr. Bramwell. Vote: Unanimous. MOTION CARRIES.**

**MOTION was made by Mr. Giblin to approve transfer, Board of Health, in amount of \$1440. Second by Mr. Bramwell. Vote: Unanimous. MOTION CARRIES.**

**MOTION was made by Mr. Giblin to approve transfer, Park and Recreation expense in amount of \$900.00. Second by Mr. Bramwell. Vote: Unanimous. MOTION CARRIES.**

**B. TOWN MANAGER'S REPORT**

McGinn property transfer not done by July 1<sup>st</sup>. McGinn needed a license from probate court so could not get done; all other paperwork is ready.  
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Town Meeting for borrowing for school building study and for capital program \$1.1M authorization to borrow \$850,000.  
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Regarding water tower the team has met twice. Dept. of Public Safety to provide some consulting services to Town and would like system mapped out, etc.

Other project components: backup generators at Cottage Street location. He told dept. heads to plan purchase for end of July. Largest project component is to replace console; also purchase of some handhelds and getting lease squared away. Some additional equipment on monopole. A consultant coming on board with no project cost. Almost everything is on state bid list.

Fire Chief Gomes said renting telephone lines is very expensive and will save thousands of dollars; an investment not just an expense. Frequencies to be enhanced. Fiber optic will go down to existing water tanks.

Mr. Kimball referenced burglar alarm systems; could in future have Town do this instead of using alarm companies.  
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Mr. Purcell spoke of a pre-construction hearing on southbound slip ramp.

**C. APPOINTMENTS/RESIGNATIONS**

**1. Appointment of Full-Time Dispatcher**

Charlene Fisk of Communications Dept. and through a grant and will pay 100% salary cost of individual and Victoria Gordon.

Mr. Viera's salary covered by grant and Ms. Gordon to a 20-hour position (benefitted) a pretty good deal for Town and leave vacated trainee position for time being.

There is a maternity leave and putting Ms. Gordon over 20 hours; mark for three-month maternity leave.

Mr. Kimball applauded Ms. Fisk for grant but part-time benefitted person he would have been opposed to.

Mr. Purcell said there is an attrition rate at communications dept.

Mr. Salvo asked if there is a probation period on full-time positions?

Mr. Purcell responded, yes, and appointment responsibilities lie here. Fire Chief and Police Chief need to monitor.

**MOTION was made by Mr. Bramwell to appoint James Viera to dispatcher, and Appointment made on June 20, 2010, effective July 1, 2010. Second by Mrs. Giblin. Vote: Unanimous. MOTION CARRIES.**

2. Appointment of Part-Time Dispatcher

**MOTION was made by Mr. Bramwell to appoint Victoria Gordon to dispatcher, effective July 1, 2010. Second by Mr. Giblin. Vote: Unanimous. MOTION CARRIES.**  
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Mr. Purcell said an audit of Town's phone billing conducted and resulted in return to Town of \$36,000 as a result of audit by Charlene Fisk and commendation letter he sent regarding this.

3. Appointment of Constables

Constables: Ronald Benaski, Dale Clarke, Leon Dumont, George Reese, and Janet O'Reilly and all for one year appointments.

Mr. Purcell said CORI's were successful. He believed they were for one year appointments; if different can make change.

**MOTION was made by Mr. Giblin to appoint the above-referenced list of constables to one year appointments. Second by Mr. Bramwell. Vote: Unanimous. MOTION CARRIES.**

4. Resignation of Charlotte Meehan from the Norton Cultural Council, effective June 1, 2010

It was recommended to send a thank you letter to Ms. Meehan for her service to Town.

5. Resignation of Irmgard Kok, from the Parks & Recreation Commission, effective June 4, 2010

It was noted to send a thank you letter to Irmgard Kok as well.

6. Resignation of Bruce Hicks, from the Board of Water/Sewer Commissioners, effective June 22, 2010

This is an elected position. If anyone is interested in serving a one year term this is an opportunity. No water/sewer expertise needed; just need to attend meetings and bring in a point of view/new water rates, etc. Submit a letter of interest to 70 East Main Street.

Mrs. Steele said a lot was going on with this group and this is an urgent need.

Mr. Kimball stated they should keep date open for letters of interest until 4:30 p.m. on July 26, 2010. Mr. Giblin is on Charter Review Commission and if one elected group to be appointed it is this one. It has to be appointed and he believes Board of Selectmen would possibly do so.

Mr. Giblin agreed.

Mr. Salvo said they should also look at making it a five-member board-a larger board.

Mr. Kimball agreed and said this was a great idea.

Mrs. Steele stated it was difficult to get volunteers and this particular board has been busy and meeting a lot. Interested parties can also call water and sewer dept. or Board of Selectmen office for more info. Discussion ensued.

Mr. Kimball asked that Mr. Hicks be sent a letter sending Board's heartfelt thoughts to him and letting him know the Board hopes his health is better soon and recognizing him for volunteering and his time.

#### **VI. SELECTMEN'S REPORT AND MAIL**

It was noted by Mr. Jason Benjamin of Cable Commission, it was the first official day on fiber live from schools and future live for possibly field games. Thanks to Lynn Weigel who was very instrumental and no longer with Cable Board.

Mr. Purcell said approximately \$116,000 Norton Cable Access donated. Memorandum of Agreement (MOA) with cable company. Team leader was Lynn Weigel and Town of Norton lost her to North Attleboro school system unfortunately for Town of Norton.

Mr. Purcell spoke of new phone system for Town and they are looking at foundation gifts.  
Discussion ensued.

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Commendation letter to Sheri Cohen, Parks and Recreation regarding Everett Leonard Park.

Board agreed with author of letter, park is great and looks nice.  
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Town Clerk sent letter regarding the new open meeting law policies and procedures.

#### **VII. NEXT MEETING'S AGENDA**

1. Robin McDonald, Attleboro YMCA Re: Update
2. Deutsche Bank Championship Golf Tournament one-day liquor license




VIII. EXECUTIVE SESSION

VIII. ADJOURNMENT

MOTION was made by Mr. Bramwell to Adjourn at 8:50 p.m. Second by Mr. Giblin. Vote: Unanimous. MOTION CARRIES.

Respectfully Submitted by:

A handwritten signature in cursive script, reading "Janet Sweeney". The signature is written in dark ink and is positioned above the printed name.

Janet Sweeney, Board of Selectmen – Recording Secretary

**Documents distributed/viewed at 7/1/10 Board of Selectmen Meeting:**

- . Resignation notification from Town Clerk regarding resignation of Bruce Hicks, effective June 22, 2010
- . Resignation notification from Town Clerk regarding resignation of Irmgard Kok, effective June 4, 2010
- . Resignation notification from Town Clerk regarding resignation of Charlotte Meehan, effective June 1, 2010
- . Memorandum from Treasurer's Office (Cindy Riley), dated July 1, 2010 regarding Split Payroll
- . Commendation Letter from Michelle Andrews, 45 White Street, Quincy, MA 02169, to Town of Norton  
re: Everett Leonard Park Rental and Sheri Cohen