



# Town of Norton

## Board of Health Minutes Acceptance

Town Clerk Date/ Time Stamp

### Board of Health Meeting

BOARD / COMMITTEE

November 10, 2014

6:30 p.m.

DATE

TIME

Acceptance of Meeting Minutes Dated October 6, 2014

MEETING MINUTES

Steven Corr, P.E. – Chairman

Robert Medeiros – Vice Chairman

Diane Battistello – Clerk

# TOWN OF NORTON

Commonwealth of Massachusetts

## Board of Health

70 East Main Street, Norton, MA 02766



Steven H. Corr PE, Chairman  
Robert B. Medeiros Sr., Vice-Chairman  
Diane Battistello, Clerk  
Christian Zahner IV, Health Agent  
Phyllis Drayton, Assistant Health Agent  
Donna Palmer, Public Health Nurse  
Phone: (508) 285-0263  
Fax: (508) 285-0269

The Norton Board of Health held a regular meeting on Monday, October 6, 2014, at 6:30 PM in the 2<sup>nd</sup> floor conference room. The following members were present: Chairman Steven H. Corr, P.E., Vice-Chairman Robert B. Medeiros, Clerk Diane Battistello, and Health Agent Christian A Zahner, IV.

**Visitors:** Peggy Tavares, Donna Palmer

**Call to order:** Mr. Corr called the meeting to order at 6:35 PM.

**Acceptance of Minutes: September, 2014.** Mr. Medeiros motioned to accept September 8, 2014 minutes and Ms. Battistello seconded.

**Vote 3-0**

### Old Business

#### **Public Health Nurse - Vaccines and Clinics:**

Ms. Battistello moved to add Nurse Palmer to the meeting. Mr. Medeiros seconded. Vote 3-0

Chairman Corr talked about the current trend in vaccinations and flu clinics, and the amount of time the nurse spends billing. Chairman Corr would like the nurse to spend more time with health issues rather than billing and asked Nurse Palmer for her opinion about eliminating the flu clinics. Nurse Palmer shared that many seniors are now taking advantage of the flu shots being offered by pharmacies but that she'll continue to make house calls to those who cannot get out.

Due to the fact that there are not pediatricians in Norton, Nurse Palmer would like to concentrate on the family clinics in the schools. CVS is not allowed to give vaccines to children 18. The families will provide their insurance cards and the nurse will do the billing. Currently the Board pays \$11 for each vaccine and the town gets back \$25. While the Town makes money the Board is losing. Discussion ensued about having the vaccines being purchased from the Town's budget or also asking for a revolving fund.

Nurse Palmer left the meeting with a number of related tasks:

1. Talk with the Finance Committee about the process of applying for a revolving fund.
2. Keep track of the number of hours that she spends doing billing.
3. Make a list of ideas of other public health issues she could address with the extra money that the revolving account would provide.

**417 Old Colony Ave:** The Board was presented with a proposed 'Agreement for Judgment' which will resolve favorably for The Town.

### **New Business**

**Next Meeting:** The next schedule Board of Health meeting: November 10, 2014.

**Health Agent's monthly report for September 2014:** The Board reviewed the monthly report from Health Agent Zahner IV.

**Assistant Health Agent's monthly report for September 2014:** The Board reviewed the monthly report from Assistant Agent Drayton.

**Public Health Nurse's monthly report for September 2014:** The Board reviewed the monthly report from Nurse Palmer.

**Inspector of Animals monthly report for September 2014:** The Board reviewed the monthly report from Animal Inspector Plante.

**Administrative Secretary:** The Board's new administrative secretary, Peggy Tavares, started her new position on September 8. She attended the meeting to meet the Board members and better understand the meeting process.

**Open session for issues not anticipated** – No issues were brought forward.

### **Motion to Adjourn:**

Mr. Medeiros motioned to adjourn the meeting at 7:37 pm. Ms. Battistello seconded it.

**Vote 3-0**

The meeting adjourned at 7:37.

### **List of documents and other exhibits used at meeting:**

- Agreement for Judgment: Town of Norton vs Richard Siler 417 Old Colony Rd.
- Health Agent's monthly report for September 2014
- Assistant Health Agent's monthly report for September 2014
- Inspector of Animals monthly report for September 2014
- Public Health Nurse's monthly report for September 2014