

Steven H. Corr PE, Chairman
Robert B. Medeiros Sr., Vice-Chairman
Diane Battistello, Clerk
Christian Zahner IV, Health Agent
Phyllis Drayton, Assistant Health Agent
Donna Palmer, Public Health Nurse
Phone: (508) 285-0263
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**TOWN OF
NORTON**
Commonwealth of Massachusetts
Board of Health
70 East Main Street, Norton, MA 02766



The Norton Board of Health held a regular meeting on Monday, August 4, 2014, at 6:35 PM in the 2nd floor conference room. The following members were present: Chairman Steven Corr, Vice-Chairman Robert B. Medeiros, Clerk Diane Battistello, and Health Agent Christian A Zahner, IV.

Visitors: John Vance, Marilyn Edge

Call to order: Mr. Corr called the meeting to order at 6:35 PM.

Acceptance of Minutes: July 7, 2014. Mr. Medeiros motioned to accept July minutes and Ms. Battistello seconded. **Vote 3-0**

Old Business

417 Old Colony Road: The Board has not received any new news on this case and is still waiting for the announcement of the next court date.

New Business

Mr. Medeiros motioned to approve appointment letters for unpaid positions of Tobacco Control Agents for the Town of Norton FY2015 for Marilyn Edge, Sarah LaRoux, and Nic and Marc Correia. Ms. Battistello seconded the motion. **Vote 3-0**

Mr. Medeiros motioned to change order of agenda to address Mr. Vance's corrected plan at 359 Old Colony Road. Ms. Battistello seconded. **Vote 3-0**

Discussion ensued regarding clarity of the plans and Title 5 requirements. Chairman Corr indicated that all plans received by the BOH from other individuals or companies conformed to the latest Title 5 requirements. Going forward Mr. Vance will have a company prepare the plans, using a computer, to conform to Title 5.

Next Meeting: The next scheduled Board of Health meeting: September 8

Health Agent's monthly report for July 2014: The Board reviewed the monthly report from Health Agent Zahner IV.

Assistant Health Agent's monthly report for July 2014: The Board reviewed the monthly report from Assistant Agent Drayton.

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Public Health Nurse's monthly report for July 2014: The Board reviewed the monthly report and the 2014 year-end report from Nurse Palmer. Of interest to the Board was the new way the State will be handling the vaccines and the extra work that will be involved with the billing. Agent Zahner will ask Nurse Palmer to come to the next meeting.

Inspector of Animals monthly report for July 2014: There was no report this month from the Animal Inspector Plante.

Administrative Secretary Position – The interviewing process is currently being conducted. There is no new news to report.

Woodland Green – The new autodialer was defective and a new unit has been ordered and it will be installed as soon as it arrives.

Motion to Adjourn:

Mr. Medeiros motioned to adjourn the meeting at 7:23. Ms. Battistello seconded it. **Vote 3-0**

The meeting adjourned at 7:23.

List of Documents & other Exhibits used at Meeting:

BOH Agent Monthly Report for July 2014

Phyllis Drayton, Assistant BOH Agent monthly report for July 2014

Donna Palmer, RN, Norton Town Nurse monthly July 2014 report

Town of Norton Animal Inspector Monthly Summary Reports for July 2014



Town of Norton

Board of Health Minutes Acceptance

Town Clerk Date/ Time Stamp

Board of Health Meeting

BOARD / COMMITTEE

September 8, 2014

6:30 p.m.

DATE

TIME

Acceptance of Meeting Minutes Dated August 4, 2014

MEETING MINUTES

Steven Corr, P.E. – Chairman

Robert Medeiros – Vice Chairman

Diane Battistello – Clerk