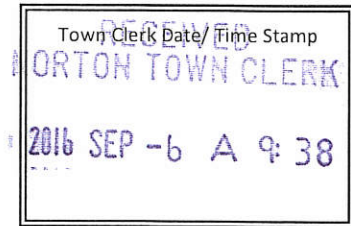




# MINUTES

## TOWN OF NORTON



Board/ Committee: Board of Assessors

Meeting Date: July 14, 2016 Time: 5:45 pm

Meeting Location: Norton Town Hall, 70 E. Main St. 2 Floor, Norton, MA 02766

Members & Staff Present: J. Lavigne, Chairman, C. McCarron, Clerk, S. Smith, Member & L. Cathcart, Director of Assessing

Members Not Present: \_\_\_\_\_

The meeting was called to order at 5:50 pm and adjourned at 7:16 pm

Minutes from the May 5 & June 30, 2016 meetings were approved & reviewed as written.

### Meeting Motions / Actions and Summary of Discussions:

1. Signed payroll & vendor warrants.
2. Signed FY 2017 preliminary real estate & personal property commitments.
3. Tabled vote to seek approval for authorization to issue optional preliminary tax bills.
4. Discussed FY 2016 yearend & FY 2017.
5. Discussed office vacancy.
6. Discussed PILOTS.
7. Discussed office plan for the next month.

### List of Documents and Other Exhibits used at Meeting:

- Payroll & vendor bills.
- FY 2017 real estate & personal property commitments.

Minutes respectfully submitted by: Suzanne J. Candelet, Assessing Secretary

Minutes Approved by Committee on: September 1, 2016

Chairman Signature: