



MINUTES

TOWN OF NORTON

Town Clerk Date/ Time Stamp

Board/ Committee: Board of Assessors

Meeting Date: June 30, 2016 Time: 5:45 pm

Meeting Location: Norton Town Hall, 70 E. Main St. 2 Floor, Norton, MA 02766

Members & Staff Present: J. Lavigne, Chairman, C. McCarron, Clerk, S. Smith, Member & L. Cathcart, Director of Assessing

Members Not Present: _____

The meeting was called to order at 5:45 pm and adjourned at 7:25 pm

Minutes from the May 5, 2016 meeting were tabled.

Minutes from the June 2, 2016 meeting were approved & reviewed as written.

Meeting Motions / Actions and Summary of Discussions:

1. Signed payroll & vendor warrants.
2. Signed monthly reports.
3. Signed betterment warrants & commitments.
4. Signed FY 2017 preliminary real estate & personal property warrants.
5. Signed MVE warrants & commitments.
6. Signed revised & omitted – rollback taxes report.
7. Discussed overlay surplus for FY 2017 budget (already approved at budget time).
8. Discussed overlay surplus for uncollectable PP taxes.
9. Discussed pending ATB cases.
10. Discussed solar PILOTS.
11. Discussed FY 2016 yearend.
12. Discussed office vacancy.
13. Accepted the letter from Lisa Cathcart, Director of Assessing that she is retiring.
14. S. Smith informed the Board of Assessors that she will be resigning from the board.

List of Documents and Other Exhibits used at Meeting:

- Payroll & vendor bills.
- Monthly reports
- Betterment warrants & commitments.
- FY 2017 real estate & personal property warrants.
- MVE warrants & commitments.
- Revised & omitted – rollback taxes report.

Minutes respectfully submitted by: **Suzanne J. Candelet, Assessing Secretary**

Minutes Approved by Committee on: **July 14, 2016**

Chairman Signature:

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