



# MINUTES

## TOWN OF NORTON

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Board/ Committee: Board of Assessors

Meeting Date: October 30, 2018 Time: 4:45 p.m.

Meeting Location: Norton Town Hall, 70 East Main St, 2<sup>nd</sup> floor

Members & Staff Present: James Riley, Chairman; Carolann McCarron Clerk; Cheryll-Ann Senior, Member and Denise Ellis, Director of Assessing

Members Not Present:

The meeting was called to order at 4:50 p.m. and adjourned at 5:35 p.m.

Minutes from the **October 16, 2018** meeting were reviewed and accepted. The next meeting dates were discussed and are scheduled for Nov 13<sup>th</sup> and Nov 27<sup>th</sup> @ 4:45pm. Carolann motioned to approve Minutes as written, and Cheryll-Ann seconded the motion. All in favor

### *Meeting Motions / Actions and Summary of Discussions:*

Old Business: Discussion on classification

### New Business:

1. Reviewed/approved vendor bills - Verizon invoice-D. Ellis's Cell Phone (Assessor);  
Registration Fee for MLS seminar class (Assessor);  
Registration Fee Appraisal class (Assessing Technician);  
Mileage Reimbursement for seminar (Assessor);  
WB Mason – (office supplies) were reviewed - Carolann motioned to approve bills and Jim seconded- All in favor.
2. Payroll Warrant - Weeks ending 10/27/2018 and 11/03/2018. Reviewed and Signed by Jim.
3. Real Estate Tax Exemption Applications-  
17E (Senior) – 1 Application  
17E (Surv. Spouse) – 4 Applications  
22 (Vets) – 5 Applications  
37A (Blind) – 1 Application  
41D (Senior) – 6 Applications  
Carolann motioned to approve and Jim seconded – All in favor.

**Other Business:** Topics not reasonably anticipated 48 hours in advance

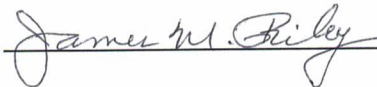
**List of Documents and Other Exhibits used at Meeting:**

- **October 16, 2018 Meeting Minutes**
- **Vendor Bills**
- **Payroll Warrant**
- **FY 2019-Real Estate Tax Exemption Applications**

Minutes respectfully  
submitted by:

Chairman Signature

**James M. Riley**

A handwritten signature in cursive script, reading "James M. Riley", is written over a horizontal line.