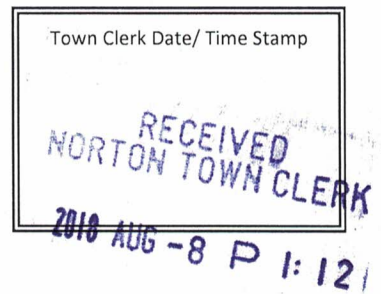




MINUTES

TOWN OF NORTON



Board/ Committee: Board of Assessors

Meeting Date: July 10, 2018 Time: 4:30 p.m.

Meeting Location: Norton Town Hall, 70 East Main St, 2nd floor

Members & Staff Present: **James Riley, Chairman; Cheryll-Ann Senior, Member; and Denise Ellis, Director of Assessing**

Members Not Present: Carolann McCarron, Clerk

The meeting was called to order at 4:35 p.m. and adjourned at 5:00 p.m.

Minutes from the **June 26, 2018** meeting were reviewed. Cheryll-Ann motioned to approve Minutes as written, and Jim seconded the motion. All in favor.

Meeting Motions / Actions and Summary of Discussions:

Old Business: Meeting on solar panels to examine PILOT.

New Business:

1. Reviewed/approved Vendor Bills: (Paul Kapinos –software training class; APP GEO; U-Mass-Denise Ellis for Summer Conference-related fees; MLS (3rd Qtr fee) – re-approval of previously submitted bill; Staples – office chairs [to be encumbered]. Cheryll-Ann motioned to approve bills and Jim seconded. All in favor.
2. Approved/signed Monthly Lists (Motor Vehicle Abatements).
3. Approved/signed revised Warrant & Commitment for FY '19 Personal Property Preliminary Bills.
4. Payroll Warrant (reflects 2% raise) signed by Jim.

Other Business:

Next two BOA Meetings are set for Tuesday, August 7, 2018 at 4:30 p.m. and September 11, 2018 at 4:30 p.m.

List of Documents and Other Exhibits used at Meeting:

- **June 26, 2018 Meeting Minutes**
- **Vendor Bills**
- **Monthly Lists (Motor Vehicle Abatements)**
- **Revised Warrant & Commitment FY '19 Preliminary Tax Bill – Personal Property**
- **Payroll Warrant**

Minutes respectfully
submitted by:

Chairman Signature

James M. Riley

