



# MINUTES

## TOWN OF NORTON

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Board/ Committee: Board of Assessors

Meeting Date: April 3, 2018 Time: 4:30 p.m.

Meeting Location: Norton Town Hall, 70 East Main St, 2<sup>nd</sup> floor

Members & Staff Present: **James Riley, Chairman; Carolann McCarron, Clerk; Cheryll-Ann Senior, Member; and Denise Ellis, Director of Assessing**

Members Not Present:

The meeting was called to order at 4:36 p.m. and adjourned at 5:04 p.m.

Minutes from the **March 20, 2018** meeting were reviewed. Carolann motioned to approve Minutes as written, and Jim seconded the motion. All in favor.

### *Meeting Motions / Actions and Summary of Discussions:*

Old Business: Overlay discussion to be continued.

### New Business:

1. Payroll for Weeks ending 3/21/18 & 4/7/18 signed.
2. Reviewed six (6) FY'18 Real Estate Tax Exemption Applications.  
Jim motioned to approve all six applications and Carolann seconded the motion.  
All in favor. **Dealine date for filing exemption applications was April 2, 2018.**

Exemption Applications as follows:

41D (Senior) – 3 signed  
22 (Veteran) – 3 signed

3. Reviewed/signed Motor Vehicle Excise Warrant & Commitment #2.
4. Reviewed/signed Sewer Betterment Payoff Warrant & Commitment.
5. Reviewed/signed Monthly Lists

### Other Business:

Vendor Bills reviewed and signed by all. (Deposit fee for Assessor to attend MAAO 2018 Summer Conference). Jim motioned to approve and Carolann seconded. All in favor.

Next BOA Meeting set for Tuesday, April 24, 2018 at 4:30 p.m.

**List of Documents and Other Exhibits used at Meeting:**

- **March 20, 2018 Meeting Minutes**
- **Payroll Warrant and Commitment**
- **Six (6) FY'18 Real Estate Tax Exemption Applications**
- **Motor Vehicle Excise Warrant & Commitment #2**
- **Sewer Betterment Payoff Warrant & Commitment**
- **Monthly Lists**
- **Vendor Bills**

Minutes respectfully  
submitted by:

Chairman Signature

**James M. Riley**

