



# MINUTES

## TOWN OF NORTON

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Board/ Committee: Board of Assessors

Meeting Date: March 6, 2018 Time: 4:30 p.m.

Meeting Location: Norton Town Hall, 70 East Main St, 2<sup>nd</sup> floor

Members & Staff Present: James Riley, Chairman; Cheryll-Ann Senior, Member; Carolann McCarron, Clerk ; and Denise Ellis, Director of Assessing

Members Not Present: \_\_\_\_\_

The meeting was called to order at 4:32 p.m. and adjourned at 5:35 p.m.

Minutes from the February 6, 2018 meeting were reviewed. Jim motioned to approve Minutes as written, and Carolann seconded the motion. All in favor.

### *Meeting Motions / Actions and Summary of Discussions:*

Old Business: None

### New Business:

1. Vendor bills reviewed and signed by all. (New desk for Assessor, mileage reimbursement for Assessor's Technician, and W.B. Mason for office supplies). Carolann motioned to approve bills and Cheryll-Ann seconded. All in favor.
2. Reviewed/signed 2018 Motor Vehicle Excise Warrants and Commitments. Carolann motioned to accept commitments and Jim seconded. All in favor.
3. Reviewed/signed Sewer Betterment Warrant & Commitment, sewer betterment paid off.
4. Reviewed eight (8) FY'18 Real Estate Tax Exemption Applications. Carolann motioned to approve all eight applications and Cheryll-Ann seconded the motion. All in favor.

### Exemption Applications as follows:

41D (Senior) – 1 signed  
37A (Blind) – 1 signed  
22 (Veteran) – 2 signed  
22E (Veteran) -1 signed  
17E (Surviving Spouse) – 3 signed

5. Reviewed two (2) FY '18 Real Property and Personal Property Abatement Applications as follows:

One (1) Personal Property Abatement Application [entered twice in system - in error].

One (1) Real Property Application (Solar Farm, 12 Hill St.) submitted, however, insufficient back-up info provided. Letter sent to Solar Farm requesting additional information. Action approved by Board.

Carolann motioned to approve the one Personal Property Abatement Application (entered twice in the system) and Cheryll-ann seconded. All in favor.

Other Business:

Next BOA Meeting set for Tuesday, March 20, 2018 at 4:30 p.m.

**List of Documents and Other Exhibits used at Meeting:**

- **February 6, 2018 Meeting Minutes**
- **Vendor Bills**
- **Payroll Warrant and Commitment**
- **Motor Vehicle Excise Warrants & Commitments**
- **Sewer Betterment Warrant & Commitment**
- **Eight (8) FY'18 Real Estate Tax Exemption Applications**
- **Two (2) FY '18 Real Property and Personal Property Tax Abatement Applications and Letter to Solar Farm**

Minutes respectfully  
submitted by:

Chairman Signature

**James M. Riley**

