



# MINUTES

## TOWN OF NORTON

Town Clerk Date/ Time Stamp

Board/ Committee: Board of Assessors

Meeting Date: September 10, 2015 Time: 5:45 pm

Meeting Location: Norton Town Hall, 70 E. Main St. 2 Floor, Norton, MA 02766

Members & Staff Present: T. Kelly, Clerk, S. Smith, Member & L. Cathcart, Director of Assessing

Members Not Present: J. Lavigne, Chairman

The meeting was called to order at 5:50 pm and adjourned at 6:40 pm

Tabled minutes from the July 30, 2015 meeting.

### *Meeting Motions / Actions and Summary of Discussions:*

1. Signed payroll & vendor warrants
2. Signed monthly reports.
3. Signed assessment adjustment list (LA10).
4. Discussed & agreed that the proposed changes to the senior citizen property tax work-off program seemed equitable.
5. Signed personal property uncollectable request from Treasurer/Collector from 2009-2015.

### **List of Documents and Other Exhibits used at Meeting:**

- **Payroll & vendor bills.**
- **Monthly reports.**
- **Assessment adjustment list (LA10).**
- **Personal property uncollectable request from Treasurer/ Collector.**

Minutes respectfully submitted by: Suzanne J. Candelet, Assessing Secretary

Minutes Approved by Committee on: \_\_\_\_\_

Chairman Signature:

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