



# TOWN OF NORTON

## BOARD OF ASSESSORS

### MINUTES

Date: December 6, 2012 Time: 4:00 p.m.

Members & Staff Present: Barbara Martin, Chairman, Stephen F. Macek, Clerk, and Lisa Cathcart, Director of Assessing.

Members Not Present: Robert J. Bouchard, Member

- The meeting was called to order at: 4:00 p.m.
- Approval of Minutes: Motion by S. Macek, 2<sup>nd</sup> by B. Martin to approve minutes of November 8, 2012 meeting. All in Favor. Motion carried.
- Correspondence:
- Old Business:
- New Business:
  1. Discussion of settlement for pending ATB cases.
  2. Signed Payroll and Vendor Warrants.
  3. Signed monthly MVE reports.
  4. Signed MVE Warrants and Commitments.
  5. Signed Real Estate and Personal Property Warrants and Commitments.

#### List of Documents and Other Exhibits used at Meeting:

1. Approved minutes of the November 8, 2012 meeting.
2. Payroll & Vendor Bills.
3. Monthly List of MVE abatements.
4. MVE Warrants and Commitments.
5. Real Estate and Personal Property Warrants and Commitments.
6. 133 Real Estate exemption applications approved. 10 Clause 17D, 63 Clause 22, 22 Clause 22E, 1 Clause 22PARA, 5 Clause 37A and 32 Clause 41C.  
See monthly list for reference.

Next Meeting: December 27, 2012 @ 4:00 p.m.

Meeting adjourned at: 4:36 p.m.

Respectfully submitted – Board of Assessors

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