



# TOWN OF NORTON

## BOARD OF ASSESSORS

### MINUTES

Date: July 19, 2012 Time: 3:30 p.m.

Members & Staff Present: Barbara Martin, Chairman, Robert J. Bouchard, Member, and Lisa Cathcart, Director of Assessing.

Members Not Present: Steven Macek

- The meeting was called to order at: 3:30 p.m.
- Approval of Minutes:
- Correspondence:
- Old Business:
- New Business:
  1. Signed Payroll and Vouchers.
  2. Signed MVE Warrants & Commitments.
  3. Sign Betterment payoff.
  4. Motion by R. Bouchard, 2<sup>nd</sup> by B. Martin to send out 3<sup>rd</sup> Quarter Preliminary tax bills if necessary AIF.

### List of Documents and Other Exhibits used at Meeting:

Next Meeting: August 16, 2012 @ 3:30 p.m.

Meeting adjourned at: 3:45 pm.

Respectfully submitted – Board of Assessors

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